

COLLEGIATE COMMISSIONERS ASSOCIATION

2020-21

# WOMEN'S BASKETBALL OFFICIATING MANUAL

#### IN FOCUS THIS YEAR

- Health and Safety Protocols
- Legal Guarding Decision Making
- Granting/Denying Timeout Requests
- Rebounding Coverage
- Bench Decorum



FOR A CREW OF 3



### Women's Basketball Officiating Manual 2020-2021

For a Crew of Three

#### Women's Basketball Officiating Manual 2020-21 For a Crew of Three

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Manuscript prepared by Penny Davis NCAA National Coordinator of Women's Basketball Officiating, and edited by the 2020-21 Mechanics Committee.

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## **Roster of Honor**

The CCA Basketball supervisors are proud to have dedicated an edition of the CCA Basketball Manuals to those outstanding individuals listed below. These dedications were initiated in 2015.

#### CREW OF THREE MANUAL DEDICATIONS

Date	Name	Conference
2020-21	Yvette McKinney	ACC, Big East
2019-20	Kaye Garms	Western Athletic
2018-19	Dr. Bette L. Harris	AIAW
2017-18	Darlene May	Official/Coach
2016-17	Louise Albrecht	AIAW
2015-16	Marcy Weston	NCAA, Big Ten





#### **Dedication**

## **Yvette McKinney**

Universal respect and admiration are not typically words associated with a sports official.

Then again, Yvette McKinney was never typical.

The longtime educator and NCAA women's basketball official proved to

be a trailblazer on many fronts: the first African American female athletic director in the Miami-Dade County Public Schools, the first African American female to officiate NCAA women's basketball, a member of the inaugural class of WNBA officials.

With those milestones came recognitions, including the Naismith Official Award in 2003, the gym at Miami Palmetto Senior High School renamed "McKinney Court" in 2012, and induction into the Miami-Palmetto Alumni Association Hall of Fame in 2018.

It's quite a list of first-class honors for someone whose peers considered her a first-class human being.

"One of the nicest people in the whole wide world," said Denise Brooks, who worked ACC and Big East games with McKinney in the early 2000s. "If you polled 100 people, you couldn't find a single person who would have a negative thing to say about Yvette."

McKinney died April 17 at the age of 69. Soon after, the CCA voted to extend her one more posthumous officiating honor, naming her the recipient of the 2020-21 manual dedication.

"She just touched so many lives and made such an impact," said Patty Broderick, the coordinator of the Women's Basketball Officiating Consortium who first worked alongside McKinney in the late 1970s. "She was just a joy to be around, just a real pleasing, funny, caring, do-anything-for-you kind of person. And a good official."

For all of her officiating attributes and accolades, it was as an educator where McKinney left her greatest mark. She served as Palmetto's softball coach for nine years, securing a 218-47 record with one state title and a runner-up finish. She was also



the school's volleyball coach for six years, finishing with a 105-42 mark. In 1989, she became the school's athletic director, a position she would hold for 22 years.

In those dual roles as coach and administrator, she left an impression on literally tens of thousands of Palmetto students.

"They came back in droves," Broderick said. "She touched so many lives. She is revered at that high school. She is everything.

"You can't get much more recognized and see what people think of you than having your name forever on the high school basketball court."

Her community's love was evident in the days following her passing, as a large processional made its way past her home in lieu of a traditional funeral procession, necessitated by the guidelines put in place due to the COVID-19 pandemic.

"If we were not in a pandemic situation, there's no doubt in my mind there would have been a line to get in to pay their respects," Brooks said.

That line would most likely have included not just former students, but those who crossed McKinney's orbit as an official as well.

"She was just so influential. That's just the way that she treated people," said Violet Palmer, the current Pac-12 coordinator of women's basketball officials and one of McKinney's officiating partners at the 1997 NCAA Final Four. "She was just such a great role model for referees and she showed all of us how you handled yourself, both as a referee and once you retired.

"She did such a good job of creating relationships ... just being a good person, a good partner and just being so thoughtful."

Broderick fondly recalled working with McKinney in the latter's native and beloved South Florida.

"She used to run a tournament for the University of Miami. She would get the officials for the university. We went down there and reffed and at the same time we had a blast. They were really great days," Broderick said.

"When you went to Miami, you knew the first person you were going to talk to was Yvette," Palmer added. "It was just automatic that when you went to Miami, you were going to see her.

"It didn't cease to amaze me how close we were. We could talk about anything. I think that's just what I miss most. I miss my friend." □



#### Introduction

The integrity of women's college basketball games is entrusted to its officials. The efforts of college basketball officials are appreciated by the NCAA, its member conferences and game participants. The NCAA and the CCA member conferences have worked to develop this system of mechanics that is simple, consistent and offers the very best court coverage for women's college basketball officials.

The growing popularity of women's basketball and public interest in the sport throughout the United States has made uniformity of performance and rules interpretations by all officials an absolute necessity. This manual supports uniformity. Conferences may have policies in place that are not listed in this manual. Conference officials need to review their respective conference policies and procedures to follow the directives in this manual.

Knowledge of the procedures outlined in this manual must be supplemented by a thorough understanding of the materials and statements of the NCAA. Intelligence, perspective and good judgment must be combined with study and interpretation of both the rule book and mechanics manual.

- Collegiate Commissioners Association



#### **CCA Mechanics Manual Committee**

Patty Broderick — Division I Violet Palmer — Division I Connie Perkins — Division III Tommy Salerno — Division II

Taiqua Stewart — Division I

Debbie Williamson — Division I

Penny Davis — NCAA National Coordinator Jon M. Levinson - NCAA Secretary-Rules Editor ex-officio



## Tip Off

## Q&A with Penny Davis

NCAA National Coordinator of Women's Basketball Officiating



**Q:** You have now been the national coordinator of women's basketball officiating for one year. What is your take on the state of women's officiating now that you have that year of evaluation under your belt?

A: This first year has shown me a great deal. Overall, I am very pleased with the performance at the Division I level, which has been my main area of evaluation. There is a lot of talent across the country! This reflects on the training and efforts in Division II and III that help to prepare officials for the highest level. We have more work to do to get all officials to a higher level, to stay current and to evolve our officiating as the game grows. We cannot become stagnant and satisfied; we must strive for excellence at every level.

**Q:** You did not have the opportunity to observe officials in an NCAA Tournament setting this past season due to the COVID-19 pandemic. How does that affect evaluation of the NCAA officiating staff as you move into the 2020-21 season?

A: I have begun to refer to this past year's experience as my "redshirt year." The 2020-21 season is a fresh start for all officials in that evaluation, rather than a two-year assessment. While consideration of one's body of work over the course of their career is a factor, we will be selecting officials for the 2021 championships who are working the best this season.

**Q:** Due to the national shutdown caused by the virus the offseason camp structure was basically non-existent. How does



that impact things from an officiating standpoint as your staff transitions into a new season?

A: I see the silver lining in the COVID situation and summer camps. I have observed and participated in several virtual camps over the summer. The pandemic has caused many camp organizers to get creative, think outside the box and be innovative in their training and education, which is of course a shift from the traditional formats. The reduced financial commitment in many of these virtual sessions has allowed for more widespread education and influence by these officiating leaders which will help with improving officiating across all divisions.

**Q:** What are the areas where you feel there is the room for the most improvement in the upcoming season?

A: The focus is improved accuracy in our play calling and continued enforcement of the rules as written. Our stakeholders want to know what to expect in every game, from preseason to conference play to postseason. We want to elevate officiating at all levels and we can do that by working on our fundamentals, getting open looks on plays, understanding the rules and making the correct calls and not guessing.

The pandemic has caused many camp organizers to get creative, think outside the box and be innovative in their training and education, which is of course a shift from the traditional formats.

**Q:** Bench decorum and sporting behavior seem to be regular areas of emphasis each season. What's the message to your officials regarding those this season?

A: Gains have been made in this area over the last few years. Our adoption of the 38-foot coaching box has led to fewer technical fouls for coaching box violations. The addition of specific language in our rulebook to describe misconduct has helped to clarify specific instances of misconduct. This combination has made clear what the standards and



expectations are for the coaches and for the officials. When there is an infraction, officials can be supported for penalizing misconduct and the coaches, administrators and coordinators expect this enforcement. There's much passion in our game but when it crosses the line into misconduct, there is a consequence to that action. We don't want to lose ground with the progress that we have made in this area; we have worked hard to get to this point.

Q: What additional areas are you asking officials to emphasize this year?

A: Our points of emphasis have not changed this year. We have some work to do with our block/charge, screening, rebounding and traveling plays. The block/charge and screening plays that require time and distance or the opportunity to stop and change direction seem to catch us off guard at times. Our eye discipline to officiate off ball and see the whole play will lead us to success. When officiating footwork, we need to be accurate with our whistles when we do call this violation AND we need to work to accurately penalize both pre-dribble and end-of-dribble travels. This takes work and practice both on the court and with the game video to improve.

Q: What is the biggest directive this year for officials regarding positioning?

**A:** Work the system and be fundamentally sound. It's the goal that officials of all levels work to the mechanics identified in this manual. There should not be regional-, conference- or coordinator-specific mechanics. This manual should be the guide. With that being said, understand that this is a guide and there are circumstances not covered here. Our game is dynamic and we need to be critical thinkers and problem solvers on the floor – if you need to go somewhere to cover a play or get an open look and that position is not specified in this manual – go where you need to go to see the play. Correctness in playcalling will override a positioning mechanic.



**Q:** Analysis shows that when NCAA officials blow their whistles, they get their plays right, but that the biggest issue remains "No Call Incorrects" or passing on plays that should have a whistle. How do you attack that area, and what role do conference coordinators play in that objective?

A: This information has been studied and communicated to the leaders who have influence on officials in the regular season. NCIs can lead to a game becoming too physical where we don't have freedom of movement and this ultimately impacts our game flow and scoring. Game grading and video breakdown can help to emphasize this when we miss plays by not having a whistle. Our training and emphasis on coverage of a play from both primary and secondary areas empowers the secondary coverage official on a crew to have a cadence whistle and call the play for the good of the game. This is team officiating and it's the expectation that the NCAA official will have the courage, be a professional and call an obvious play outside their primary with the right timing to get the play right and take care of the game.

**Q:** The decision was made to incorporate a new jacket into the official's uniform this season. What was the rationale behind that change?

**A:** We surveyed officials and found an overwhelming interest to update the jacket to a contemporary design with a comfortable, lightweight, wrinkle-free warmup. Moving away from the traditional black and white was an intentional choice to change the image of officials; other governing bodies have adopted uniforms with colors beyond black and white. We aren't the first to break the mold. This jacket is less expensive than the previous jacket and will be available in gender-specific sizes. I'm excited about this first update to our look that the mechanics committee approved. A new officiating jersey with a fresh design is also underway and will be submitted to the rules committee for adoption in our next rules change year. It was strategic to adopt the jacket this year and a new shirt next year to break up the costs for officials over two years rather than all at once. A style update has been long overdue and I am excited about making progress to improve the image of our officials.□



# Part 1 Teaching Points

- 1.1 Mechanics Changes
- 1.2 Signal Changes
- 1.3 Points of Emphasis



## 1.1 Mechanics Changes

#### **Changes Summary**

All 2020-21 mechanics and editorial changes are shaded throughout the manual.



## **1.1.1** Proper Procedures After Calling Fouls/Violations

Officials must slow down at the spot after calling a foul or violation in order to better communicate to their partners. Carefully assess the situation, continue to referee during deadball scenarios, and pause to recognize double whistles.

#### A. Use proper signals at the spot of the foul/violation.

- **1.** As a reminder, the official must get the fist up first on all fouls or show an open hand for all violations except, outof-bounds, 10-second backcourt and five-second violations.
- 2. Use the proper signal and verbally communicate at the spot the type of illegal contact called. See spot signals and table signals (Appendix 4.7 Official Basketball Signals, CCA Manual). Identify the shooter at the spot on shooting fouls and when in the bonus. Be fundamentally sound with signals and use consistent language.
- 3. Use the punch signal at the spot when signaling an offensive foul. Do not point.
- 4. When the whistle blows, all three officials must be engaged.
  - a. Keep your eyes on players and position yourself so all players are in view.
  - b. Know the status of the ball when the whistle sounds.
  - c. As a reminder, the calling official must designate the throw-in spot.



## 1.1.2 Montior Review Reminders and Change

#### A. The referee should first:

- 1. **Expeditiously** discuss with both partners the situation being reviewed to determine what transpired;
- 2. Verify the ruling made on the court (it is imperative that the crew agree to a preliminary on-court ruling); and
- 3. **Efficiently** discuss any applicable rules and determine exactly what will be reviewed on the monitor.

Anytime the crew huddles, be mindful of player location and activity. Communicate your decision on the play to the scorer before you go to the monitor for your review. Each umpire should inform each head coach of the reason for the review and ensure that players and all bench personnel move to their respective bench areas.

- B. After the crew conference, the umpire who is not at the monitor may briefly tell the talent the topic of the review for clarification and quickly return to observing the benches. After the review, inform broadcast talent of the decision with accurate and concise verbiage.
- C. One umpire should be involved in viewing the monitor with the referee. The third official should stand in alignment with the monitor, halfway between the center court and the sideline with the replay monitor to observe the table and players in their bench areas. If the opinion of the third official is desired, that official should replace the umpire that was reviewing the play. On critical plays all three officials should view the monitor at some point and have an opinion. Ensure coaches and players are in the bench area (28') and continue to observe during review.

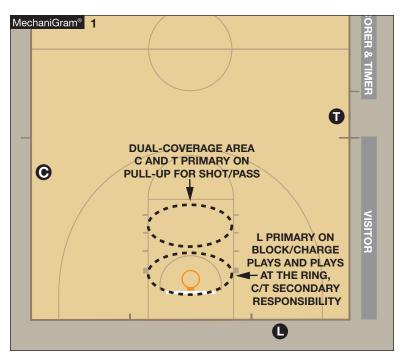


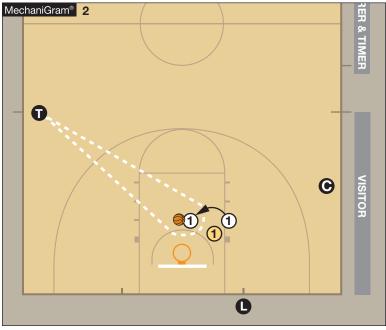
## 1.1.3 Court Coverage/Positioning **Reminders and Changes**

To ensure that all players are observed always, officials must officiate their respective areas of responsibility. The primary official should have the only whistle when a foul/violation occurs in her/his primary. When the primary official does not have a whistle on a foul/violation that is OBVIOUS, then another official should make the call when it occurs in her/his secondary. The only time there should be a double whistle is when there is uncertainty in whose primary the foul/violation occurred.

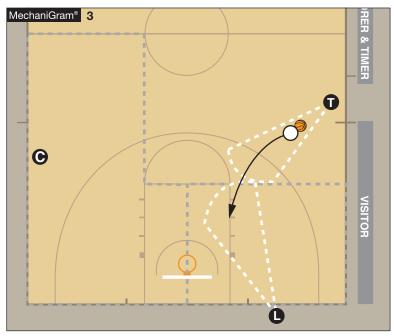
- **A.** Frontcourt coverage on drives to the basket.
  - 1. Drives down the free-throw lane and below the freethrow line:
    - a. The lead is responsible for the play all the way to the basket.
    - **b.** The lead has primary responsibility for block/charge plays. The center and trail have secondary responsibility.
    - **c.** The lead has primary responsibility for plays at the ring with the center and trail having secondary responsibility (MechaniGram 1).
    - d. Expect the lead will make the call. No need for a double whistle from the center.
    - **e.** The center and trail have dual-coverage responsibility when a player pulls up for a shot or a pass (MechaniGram 1).
  - 2. When a player with the ball curls towards an official - that official should make the necessary call (MechaniGram 2).





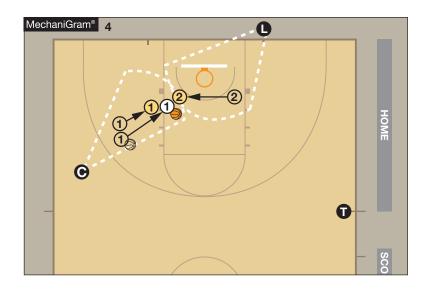


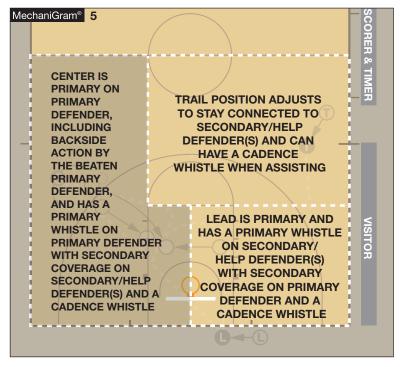




- 3. Drives originating from the trail toward the lead (MechaniGram 3):
  - a. The lead is responsible for the play when the ball enters her/his primary area of responsibility.
- 4. Drives originating from the lead's primary, the lead must be given the first opportunity to make the call in their primary area. Trail and center should be ready to assist with secondary/help defenders.
- 5. Drives originating from the center position to the basket (MechaniGram 4 and 5).
  - a. The center is responsible for the primary defender. The center will have a primary whistle on plays involving the primary defender and will have a cadence whistle on the secondary/help defender. Position adjust to create the best angle possible to maintain









- an open look on the primary defender for block/charge or point-of-contact fouls such as hits to the elbow, arm and wrist.
- b. Once the primary defender is beaten, the center will continue to officiate this defender from the backside to watch for trips, pushes, hits and swipes from behind (provided the matchup remains competitive).
- c. The lead will have primary coverage responsibilities for refereeing the secondary/ help defender. The lead will pinch the paint and pick up the A to B movement and restricted-area position involving any secondary/help defenders. The lead will have a primary whistle on plays involving the secondary/help defender and a cadence whistle on plays involving the primary defender.
- d. The trail should move one to two steps onto the floor and stay connected to the secondary/help defender, as often the trail may have the only open look on the play. The trail should have a cadence whistle when ASSISTING in this situation.
- 6. Primary officials must be given the first opportunity to make the call in their primary area. Obvious contact in your secondary area must be called with a cadence whistle. NOTE: If the cadence whistle occurs at the same time as the primary whistle, then the cadence whistle was blown too soon.
- 7. Cadence the timing or rhythm of the whistle in an official's secondary coverage.
- 8. The lead tends to not be wide enough when refereeing strongside post play. The Lead needs to mirror the ball in the frontcourt and position adjust to have an open angle to referee the competitive matchup in the post.

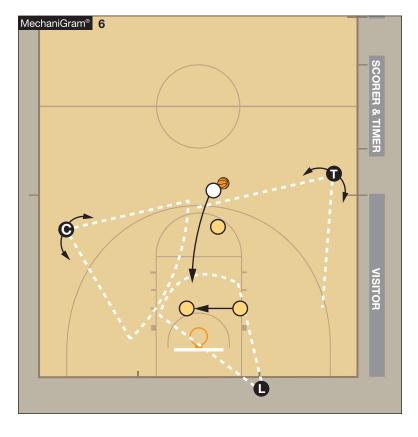


## 1.1.4 Restricted Area/Lower-Defensive-Box Help Coverage

With the increased size of the Restricted Area, expect more plays in this area. Center and Trail MUST be ready to execute LDB and RA help coverage. The primary official must first referee the legal guarding position of the secondary/help defender, then pick up the line.

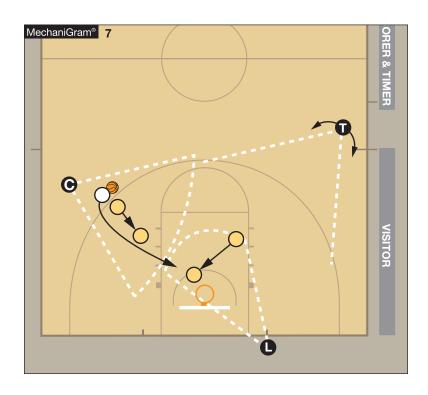
#### A. When a dribble-drive play goes down the free-throw lane:

1. The lead needs to be no nearer than the close-down position to referee the legality of the secondary/help defender.





- 2. The trail and center must position adjust to provide help when needed as to the location of the player with the ball when she started her move to the basket as well as the legality of the secondary defender (MechaniGram 6).
- **B.** When a dribble-drive play originates from the center's side:
  - The lead has primary coverage of the secondary/help defender.
  - 2. The center has secondary coverage of the secondary/help defender.
  - **3.** The trail must position adjust one to two steps onto the floor and stay connected to the secondary/help defender as many times the trail will have the only open look to judge the legality of the secondary/

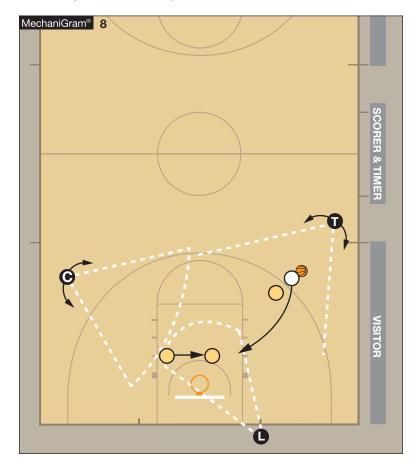




help defender. The trail will provide help when needed as to the location of the player with the ball when she started her move to the basket (LDB) as well as the legality of the secondary/ help defender. (MechaniGram 7).

#### C. When a dribble-drive play originates on the strongside:

1. The center and trail must position adjust to provide help when needed as to the location of the player with the ball when she started her move to the basket as well as the legality of the secondary/help defender (MechaniGram 8).





## 1.1.5 Rebounding Officiating

Get the first foul – clamps, hooks, holds, hacks.

- **A.** When the ball is in the air on the way to the basket.
- **B.** When the ball is coming off the ring.
- **C.** When the rebound is secured.
- **D.** Call the first foul. The potential for intentional or disqualifying fouls increases if we miss calling the first foul after the rebound has been secured.
- **E.** Locate the players in your area as they move for rebounding position.



## 1.1.6 Captains' Meeting

The R will conduct the captains' meeting at center court immediately after the umpires perform their duties (approximately 14:30 on clock). The captains' meeting will be for introductions, to identify the speaking captains from each team, give a brief explanation, answer any questions and visibly inspect the legality of the uniforms.

Note: Here is some suggested language for officials to use to assist with uniform inspections.

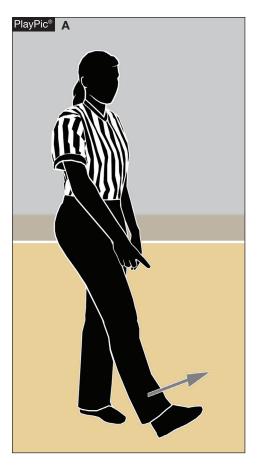
- 1. Are you wearing your jersey?
- 2. If yes,
  - a. Could you please let us see your jersey? (and undershirt)
  - b. Is anyone on your team wearing anything different?
- 3. If no,
  - a. Can you direct me to a teammate who is wearing her jersey?
- 4. When legs are different lengths, "are those sleeves or tights?"



## 1.2 Signal Changes

The CCA has made the following changes for the 2020-21 season:

- ► Approved a new pregame jacket for officials.
- New signal/procedure to inform table of a coach calling a timeout or being assessed a direct technical. Reporting official will make a "C" with the right hand to indicate the head coach.
- New signal for reporting a "tripping" foul, lift leg slightly and point to the foot at the spot and while reporting.



Continue using signals as diagramed in the CCA Manual. Officials should use the foul signal which best corresponds to the illegal act committed.



## 1.3 Points of Emphasis 2020-21

- A. Post Play/Three Seconds.
- **B.** Guarding/Freedom of Movement/Players Moving Without the Ball/Screening.
- C. Contact On and By the Ball Handler/Dribbler.
- D. Rebounding.
- E. Bench Decorum/Sporting Behavior.
- F. Free Throw Coverage/Focus.



# Part 2 General Principles

- 2.1 Code of Conduct
- 2.2 Philosophy of Officiating
- 2.3 Referee Responsibilities and Expectations



## 2.1 Code of Conduct

Ethics: The principles of conduct governing an individual or a group... A guiding philosophy. – *Merriam Webster Dictionary*.

As the interest in women's basketball continues to grow in media coverage and fan interest, the scrutiny of officiating increases. The official's charge is to act in an ethical and responsible manner at all times. The integrity of officiating rests in the integrity and conduct of its officials.

- **A.** The official shall not have an affiliation with any parties in the contest. Without equivocation, game decisions must be free of personal bias.
- **B.** The official must recognize that anything which may lead to a conflict of interest, either real or perceived, must be avoided. Any privileges, employment or personal relationships with an institution, team, or conference which can compromise the perceived impartiality of officiating must be avoided.
- **C.** The official must be responsible for continued self-improvement through study of the game, the rules, the mechanics and the principles of game management.
- D. Officials shall treat partners, coaches and players with respect before, during and after the contest. One must have an appreciation of diversity in skill, gender, ethnicity and race and shall not criticize partners, coaches or players in a public forum. Officials shall refrain from making disparaging statements or committing acts of prejudice. That includes making comments based upon economics, race, creed, color, age, gender, sexual orientation, physical handicap, country or national origin.
- E. It is the responsibility of each official, coordinator, and conference to effectively monitor and address officiating ethics throughout the regular season. Breach of these principles must be acted upon immediately to maintain the integrity of officiating in the game of women's basketball.



- F. Officials shall strive to uphold the officiating code of conduct, not out of fear of penalty, but rather out of personal character and conviction. This conduct is the foundation of personal pride and respect for self and the game.
  - Excerpts taken from Officiating Development Alliance/ National Association of Sports Officials Code of Ethics.



## 2.2 Philosophy of Officiating

The definition of philosophy in Webster's dictionary is, "A system of principles for conducting an activity." A philosophy, as used in the field of officiating basketball, would be the "Principles followed by a referee to make judgments/decisions on actions that occur in the game." In order for officials to make consistent judgments, it is necessary for a philosophy to guide the official in their application of the rules. The rules, or laws, of the game are necessary, but how those rules are applied to the game requires judgment. Judgment will be more consistently applied if a philosophy, or a system of principles, is available to assist the official in conducting the game.

Pregame this philosophy of officiating with your partners prior to taking the court in every game. Make warranted adjustments during the game when provided the opportunity to discuss those adjustments with your partners (timeouts, halftime, etc.). During postgame, discuss each point and evaluate yourself as an individual and as a member of the crew to see if you maintained your focus on the philosophy throughout the game. Each official in a three-person crew cannot referee to their own individual philosophy. The crew must be on the same page to give the players the most consistent game possible. Attention to that aspect of game preparation will enhance your performance as an official and will give the players, coaches and your partners the best "principles to make the proper judgment in the game."

The philosophy of officiating women's basketball follows these guidelines:

#### A. Allow freedom of movement.

The women's basketball rules committee and other stakeholders continue to believe that freedom of movement is one of the most important elements to our game and must be maintained. The ball handler, dribbler, post player, cutter, rebounder or shooter must be able to move without being illegally impeded, re-routed or displaced. When there is contact by an opponent that changes a player's rhythm, speed, balance and/or quickness (RSBQ), a foul has been committed.



#### B. Call obvious violations, fouls and rough play.

Basketball is a game of contact, both legal (incidental) and illegal. Illegal contact that is obvious in nature must be called regardless of the score, time remaining or foul count. Obvious fouls take precedence over everything! In addition, a team's or an individual's style of play may be aggressive and/or physical, but it should never be rough. When play becomes rough, it should be obvious and a whistle must be blown with the appropriate penalty assessed. Each official must concentrate on their primary area and make quality calls on obvious illegal plays. Eliminate guessing and be certain that the play was clearly viewed by the calling official. If a play must be called regardless of primary or secondary, then the official who viewed the play must make the call. Each official must work hard to make position adjustments and develop angles in order to see the entire play. Getting open angles and seeing the entire play will result in high quality play calling.

#### C. Incidental contact is not a foul.

Officials must know, understand and apply the principles of incidental contact. Contact that results when opponents are in equally favorable positions and does not hinder normal defensive and offensive movement is incidental and is not a foul.

#### D. Consistent application of the rules and mechanics.

Fairness and balance must be maintained in each game that is played. Every official and crew should strive for consistent application of the rules, and execute the court coverage and mechanics as prescribed in the CCA Women's Basketball Officiating Manual.



# 2.3 Referee Responsibilities and Expectations

Each official will have a complete understanding of the CCA Basketball Officiating Manual: Women's Crew of 3. The referee's day-to-day professional and personal qualities will demonstrate (1) an expert knowledge of the game/NCAA rules and points of emphasis; (2) a genuine concern and respect for officiating partners; (3) an endless pursuit of self-improvement.

#### The referee must:

- 1. Have a complete understanding of the rules and mechanics of the game.
- 2. Be a highly effective play caller in her/his primary, dual and secondary coverage areas throughout the course of the game and strive for high accuracy in play calling.
- 3. Be a proactive official.
- 4. Possess the ability to manage players and coaches by being an effective communicator, using appropriate measures to maintain respect for the game.
- 5. Communicate with and lead the crew.
- 6. Professionally and diligently prepare for each crew so that all coordination and game preparations result in a game-ready crew.
  - a. Coordinate travel plans.
  - b. Mentor less experienced officials during pregame meetings.
    - Model the professionalism and skills of NCAA officiating.
    - Be a trainer/teacher/coach. You must be capable of observing and clearly communicating both strengths and weaknesses.
    - Lead by example and create a vision for success for your crew.



- Encourage your partners. Believe in the system and the abilities of your partners.
- Have a plan and prepare for each game.
- Serve the role, but in no way consider yourself an evaluator. The evaluation process is the responsibility of the Coordinator of Officials and the conference office.
- c. Use every resource including video, NCAA bulletins and interpretations and specific rule questions for each pregame meeting.
- 7. Conduct a thorough pregame discussion.
- 8. Be a consistent leader that others will readily follow.
- 9. Demonstrate a strong work ethic that is driven by a passion for the game and the increased productivity of your partners.
- 10. Have a total respect for her/his partners while taking responsibility for the entire crew's effectiveness.
- 11. Be in total compliance with administrative demands. Reports will be thorough, concise, accurate and prompt. Responses to emails, texts, telephone calls and other forms of communication must be prompt.

#### **SUMMARY**

In conclusion, the referee is a leader. An NCAA referee is driven by a strong desire to improve the game and the officiating roster. The position has nothing to do with seniority or the official's tournament experience. Referees are committed to the professional development of every NCAA official. A referee enthusiastically invests time with other officials with the goal of helping to improve the effectiveness of officiating.



## 2.4 Uniform and Equipment

#### A. Uniform

All officials must be dressed the same. No jewelry shall be worn.

- 1. Shirt. The uniform shirt for all games shall be a CCA approved black and white vertically striped knit V-neck shirt, short sleeves approximately 8 inches in length with black cuff and no pocket. The shirt shall be worn inside the trousers. NOTE: If a three-inch black panel shirt is worn, the entire crew must be dressed the same. There shall be no variation in color or style. A national flag is permitted on the sleeve. One manufacturer's logo is permitted but must not exceed 2 1/4 square inches. Patches are not permitted except for an NCAA patch during the tournament. Any additional memorial or commemorative patch must be approved by the Secretary-Rules Editor.
- 2. Pants. Solid black pants; no belt or belt loops.
- 3. Socks. Solid black.
- **4. Shoes.** Solid black with solid black shoe strings.



- 5. Undershirt. If an undershirt is worn, it shall not be visible.
- **6. Whistle.** Black plastic whistle with a solid black lanyard. Carry a spare in your pocket or sock. A pink whistle is permitted during

the month of February.

7. Jacket. It is not mandatory that officials wear the basketball black jacket. However, when one official wears the basketball black jacket, the entire crew must wear the jacket. The approved jacket is the jacket shown here:





#### B. Equipment

Suggested items to include in your travel bag:

- 1. Rulebook, Casebook & CCA Manual. Carry these items in your bag. Have a second set to keep at home.
- 2. Extra Uniform. It helps to have spare uniform items (above) packed in case of emergency.
- **3. Schedule, Contact Information.** Bring phone numbers for schools, partners, coordinators and all individuals you would need to contact in case of emergency or travel difficulties.
- 4. Electronic Devices. Bring electronic devices to copy the game.



## 2.5 Terminology

- A. Accelerated Pace: A faster than normal pace i.e. (a walk to a fast walk or run; run to sprint) to get a better angle on a play, to be in position to accept a play that is coming into your primary area or to result in an official improving her/his field of vision in an action area.
- **B.** Action Area: An area on the court where there is activity involving a competitive match-up. Action Areas may involve players with or without the ball. Concept: Officials are charged with the responsibility to judge each competitive match-up in their primary area of responsibility. Officials should be knowledgeable of playing concepts that allows them to anticipate action areas (i.e. post player changes sides of lane; ball screen set at the high post or three-point line; baseline cutters moving across the court assisted by screens; rebounding).
- C. Cadence: The timing or rhythm of the whistle in an official's secondary coverage area. NOTE: If the cadence whistle occurs at the same time as the primary whistle, then the cadence whistle was blown too soon.
- D. Competitive Match-up: Opponents who are working/ competing against each other as opposed to two opponents six or more feet apart.
- **E. Completed Rotation:** The fact that a rotation is completed when the L has crossed the lane line extended nearest C official.
- **F. Curl Play:** When a player with the ball in the lane turns (curls) away from the L official on the endline and moves to the middle of the lane toward the C official.
- **G. Double/Triple Whistles:** A situation in which two or more officials may blow their whistles at about the same time on a foul or violation.



- **H. Field of Vision:** An officials view that includes the location of your officiating partners, a sense of their area of primary and secondary coverage as well as the benches and scorer. All players should be observed at all times. While an official will certainly have primary focus on the competitive matchup in her/his primary area of coverage, the field of vision can and should be expanded to include general play of action areas when there is no competitive match up in an official's immediate primary.
- I. Fill: The T moving to C position and finding a lane of vision to referee a competitive matchup.
- **J. Heightened Awareness:** Being mindful of situations when players are most volatile and may engage in inappropriate or unsporting behaviors and contentious matchups, taunting, baiting, tempers flaring and non-basketball plays. Officials must observe players at all times (live and dead balls) and move closer to plays when opponents are in close proximity to one another. Inappropriate behaviors must not be ignored and must be assessed the proper penalty to avoid further escalation.
- K. Help Calls: Providing information to a crew member so that they may make the correct call.
- **L. Home Positions:** the proper starting position for each official when the ball is in the frontcourt.
  - 1. Trail: At the 28-foot line and one to two steps off the sideline.
  - **2. Center:** Straddling the free-throw line extended and one to two steps off the sideline.

#### 3. Lead:

**a. Wide-Angle Position:** The position of the L official on the endline that is on the strongside two to three steps inside the three-point arc line extended off the court mirroring the ball; one to two steps off the endline.



- **b. Close-Down Position:** The position of the L official on the endline that is one step outside the lane line extended off the court; one to two steps off the endline.
- c. Pinch the Paint: The position of the L official on the endline that is at the lane-line extended or one to two steps in the lane off the court, one to two steps off the endline.
- **M. Lock Down:** When the game clock or shot clock is near five seconds, the L will not rotate.
- N. Mirroring the Ball: The position of the L moving along the endline, one step wider than the position of the ball to maintain an open angle to referee the defense. Generally, while mirroring the ball the L should not go beyond the wide-angle position.
- **O. Open Angle:** An official's position adjustment that prevents being straightlined or stacked, thereby creating an open angle to officiate in primary/secondary coverage areas.
- **P. Pass and Crash:** A play in which an offensive player passes the ball and **immediately** crashes into a defender.
- **Q. Point of Interruption (POI):** Point of interruption is the point in the game in which a stoppage of play occurs. The point of interruption is based on both the location of the ball and the team in control. It is used to determine where to resume play because of an official's inadvertent whistle, a game interruption, a correctable error or when opponents commit fouls at approximately the same time unless one of the fouls is an intentional or disqualifying foul.
- **R. Position Adjustment:** An official's movement to create or maintain open angles of the action area in their primary coverage area(s) based on player and/or ball movement.
- **S. Primary Coverage:** The location on the court as designated by existing mechanics standards for which each official is responsible. Officials shall make quality position adjustments



to officiate fouls, violations and penalties, which may occur in the action area in their primary.

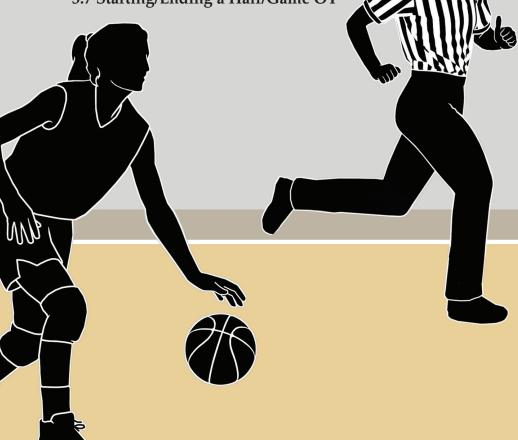
- T. RSBQ: Abbreviation for rhythm, speed, balance and quickness. This term is used as one of the criteria for judging contact of opponents by the primary official.
- **U. Secondary Coverage:** The extension of an official's coverage area (when there is no action area in that official's primary) into another official's primary coverage area to assist on an obvious foul or violation that was not addressed by the primary official.
- V. Set the Tempo/Tone: The crew will set and maintain the tempo/tone of the game with quality foul and violation calls by following the NCAA guidelines discussed in the pregame regarding areas of concern and court coverage.
- W. Strongside: Officiating by the L and the T on the same side of the court that the ball is located. Rotation of the L plays a critical role in establishing strongside officiating.
- X. Switch: Dead-ball movement of officials to new positions after a foul or violation is called.
- Y. Team Officiating: The crew's approach to work together as a team with an emphasis on (1) refereeing plays in one's primary and (2), assisting in secondary areas of coverage, with a common goal of getting the play right, without focus on any individual performance.
- **Z. Weakside:** The side of the basket which is opposite the strongside is referred to as the weakside.



# Part 3 Game Procedures



- 3.2 Putting the Ball in Play
- 3.3 Court Coverage
- 3.4 Stoppage in Play
- 3.5 Communication
- 3.6 Game Management/Awareness
- 3.7 Starting/Ending a Half/Game OT



# 3.1 Pregame

#### 3.1.1 Arrival At Game Site

- A. Officials should arrive at least 90 minutes in advance of the game time or in accordance with conference policy.
- **B.** If an institutional representative has not met you at the door, immediately notify game management of your arrival.
- **C.** If a pregame timing sheet is not made available, the officials shall request one.
- **D.** Determine if a replay monitor is present. If so, incorporate Appendix 4.6 into your pregame discussions/meetings.
- E. Officials are not to engage in conversations with the media (except D above) prior to, during or after the game. Adhere to conference or institutional policies regarding media communications.
- F. Conduct before, during and after the game should always be dignified, businesslike and professional.



#### 3.1.2 Officials' Pregame Conference

#### A. Pregame Conference

**1.** Officials pregame conference will be conducted by the R with input from the U1 and U2. The referee is responsible for conducting the meeting in a private and secure location.

The NCAA pregame outline can be found in Appendix 4.4.



#### 3.1.3 Table-Crew Conference

- **A.** It is imperative that the officials have a pregame conference with the table crew. The R will conduct the pregame with input from the U1 and U2. The table crew should know that they play an integral role for insuring that the game is administered correctly. If any situations or problems should arise during the game, they need to let the officials know at the first dead ball so that those issues can be resolved as soon as possible.
- **B.** The pregame conference should be held in the officials' locker room 45 minutes before game time. If that is not possible, the officials need to meet with the table crew between the time they go out on the floor and the start of the game. If applicable, the timeout coordinator (TOC) shall attend this meeting and coordinate a conference with the R and the television producer. When precision timing/replay is used during the game, discuss with the timer/replay technician the proper operation of the equipment.

A sample pregame conference with the table-crew members can be found in Appendix 4.5.



#### 3.1.4 On Court

#### A. Arrival on the Playing Court

- Officials will always be aware of the time prior to game time. The fact that officials are not notified by the timer/ designee, game management personnel or security escort is not a valid excuse for being late.
- 2. At least one official shall arrive on the floor 15 minutes before the start of the game. It is recommended that all officials arrive on the floor at the same time to enhance crew unity. Officials must adhere to the following procedures:
  - a. Pregame: At least one official shall arrive on the floor 15 minutes before the start of the game and at least one official must remain on the floor once jurisdiction begins as long as there is a team member (bench personnel who are in uniform and eligible to become a player) on the court. Regardless of whether team members are present, all officials are to return to the court with three minutes remaining on the game clock.
  - b. Intermission: At least one official must be on the floor when team members (bench personnel who are in uniform and eligible to become a player) are on the floor. Regardless of whether team members are present, all officials are to return to the court with three minutes remaining on the game clock. Note 1: Playing rules do not specify which official must remain on the floor, nor do they prohibit officials from alternating during pregame and intermission. Note 2: It is recommended that all officials remain on the floor to enhance crew unity.

#### **B.** Position On Court

Upon entering the playing floor, officials will be positioned as follows:



- **1.** The R stands at the division line across the court opposite the table.
- 2. The U1 stands at the 28-foot line opposite the table to observe the home team warmup. The U1 will count the number of players on the home team and inform the R. She/He will also inspect uniforms, equipment and check for jewelry of the home team.
- 3. The U2 stands at the 28-foot line opposite the table to observe the visiting team warmup. The U2 will count the number of players on the visiting team and inform the R. She/He will also inspect uniforms, equipment and check for jewelry of the visiting team.
- **4.** Officials are permitted to stretch/run on the court when done in a professional manner. Officials are never to prop their feet/legs on the scorers tables or chairs surrounding the court.

#### C. Captains' Meeting

The R will conduct the captains' meeting at center court immediately after the umpires perform their duties above (approximately 14:30 on clock). The captains' meeting will be for introductions, to identify the speaking captains from each team, give a brief explanation, answer any questions and visibly inspect the legality of the uniforms.

#### D. Officiating Duties

- **1.** The R will inspect the court and all facility equipment. Court markings, court decals and bench areas should be evaluated upon arrival at the facility. **Note:** That includes making sure the court area is free from obstructions and the coaching boxes and/or restricted area arc are clearly marked. If not, the R will have game management mark the coaching boxes and/or restricted area arc with strips of tape two-inches wide.
- **2.** Following the captain's meeting, the U1 and U2 will return to the side of the court farthest from the benches to observe



the teams. The R will then go over to check the scorebook to assure that the lineup and starters are designated before the 10:00 mark. The R will also select a legal game ball, check air pressure and verify that all timing devices, scoreboards, possession indicator and replay equipment function properly.

3. When the R has verified that the line-ups and starters have been submitted before the 10:00 mark and there are no team members present, the officials may exit to the locker room. When there are team members present on the court, one official must remain on the court. Officials may take this opportunity to stretch and warmup. If jackets are worn, officials will leave their jackets in the locker room at this time.

**Note:** When using precision-timing equipment, all officials must verify the whistle stops the clock; and when you press the belt-pack button, the clock restarts.

- **4.** Regardless of whether team members are present, the officials will return to the court with three minutes remaining on the game clock and assume their pregame positions.
- 5. With 1:30 remaining on the game clock, officials will go to the visiting team head coach and then to the home team head coach to introduce themselves. This introduction should be brief and professional. If the game has video replay equipment, the referee should inform each head coach of its availability and if a review is necessary at any time, especially at the end of the game, team personnel shall stay in the bench area until the situation is resolved.
- 6. The officials will then proceed to the scorer's table and assume the pregame positions facing the court off the floor while lineups are announced. There will be no player interaction with officials during introductions. If on the court when the National Anthem is played, the crew shall decide on a uniform stance.
- 7. During media games, the R will inform the coaches if there is one minute or more before tip-off. When the timeout coordinator gives the signal, officials will assume their jump-ball positions to start the game.

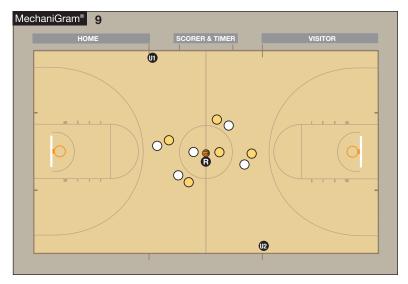


### 3.2 Putting the Ball in Play

#### 3.2.1 Jump Ball

- **A.** The R will determine which member of the crew has the best jump ball toss and have that official administer the jump ball to start the game or overtime period.
- **B.** In non-media games, after the line-up has been announced, officials will immediately assume their jump-ball positions to start the game. In media games, the officials go to their jump-ball positions on the court when the timeout coordinator gives them the signal.
- C. The official responsible for administering the jump ball will confirm the crew is ready, the captains are ready to play and the players are lined up properly for the jump ball. The official then gives a blast of the whistle to indicate the ball is about to be tossed.
- D. The official responsible for tossing the ball to start the game should face the table and separate the jumpers. She/He must have room to get between the jumpers to make the toss. The toss should be high, at least rim height, straight and in one continuous motion. Do not back out, as you will have a tendency to pull the ball toward you, producing a poor toss. After the jump ball, violations and personal fouls are secondary responsibilities.
- E. The other crew members position themselves on the sidelines in the U1 and U2 positions. If the tapped ball is controlled by the team that is to the right of the U1 or U2, and stays in that team's frontcourt, that official will become the L official, with the other umpire becoming the C. The official that tossed the ball will move to T (MechaniGram 9).
- F. Responsibilities of the Umpire 1:
  - **1.** Prior to the toss, take a position on the table side of the court 28' from the endline to the tossing official's left.





The administering official must check with partners prior to the toss.

- **2.** Judge the accuracy of the toss, legality of the tap and determine whether fouls and/or violations which occur on her/his side of the floor.
- **3.** On a legal tap, signal the official timer to start the game clock.
- G. Responsibilities of the Umpire 2:
  - **1.** Prior to the toss, take a position on the opposite side of the court from the U1, 28' from the endline to the tossing official's right.
  - 2. Determine if any players enter the restraining circle prior to the ball being tapped and whether fouls and/or violations which occur on her/his side of the floor.
- **H.** Officials will glance at the clocks to make sure they have started and at the arrow to make sure it is correct.
- **I.** All officials are responsible for calling back a bad toss.



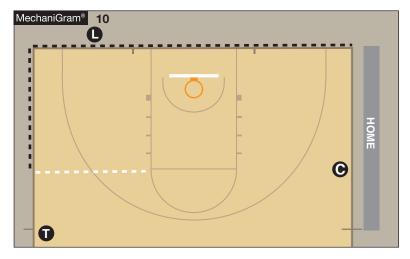
#### 3.2.2 Throw-ins

#### A. Check the Floor Before Placing Ball At Thrower's Disposal

Officials must sweep the floor with their eyes before putting the ball at the disposal of the thrower-in. Making eye contact with partners, checking the table and the clocks, counting players and looking across the floor before putting the ball into play is critical. Sweeping the floor with your eyes will eliminate the possibility of putting the ball into play while substitutions are still taking place. Officials must be patient and look to see that play is ready to resume before they give the ball to the thrower-in.

## B. Throw-in Coverage: Frontcourt Below the Free-Throw Line Extended

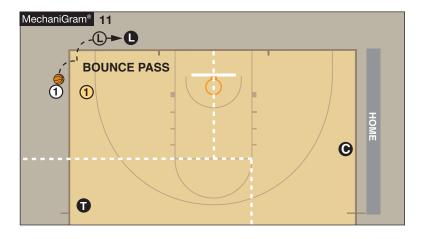
The L official will administer all throw-ins on the endline or on the sideline below the free-throw line extended of the offensive team's frontcourt. On such throw-ins, she/he (MechaniGram 10):



The L administers throw-ins below the free-throw line extended and along the endline.

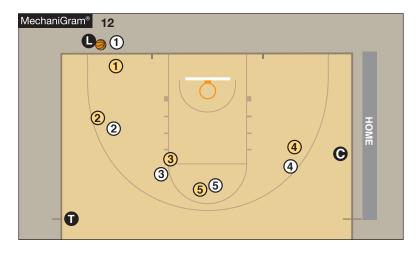
 Sounds her/his whistle prior to handing the ball to the thrower along the frontcourt endline and bouncing the ball to the thrower along the sideline below the free-throw





line extended. When the thrower muffs the handoff/bounce pass, the throw-in should be re-administered (MechaniGram 11).

- **2.** Start a visible five-second count at shoulder level, using the arm farther from the thrower-in.
- **3.** Use the counting hand to chop in time when the ball is touched by any player on the court.
- **4.** Yield to the T on sideline responsibilities. If help is needed, T looks to L and asks for help on who last touched the ball.





#### 5. Position herself/himself accordingly:

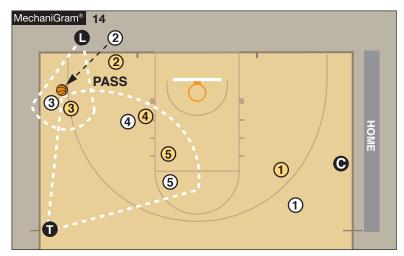


(MechaniGram 13).

- a. The L is on the outside between the player and the sideline if the inbound spot is inside the three-point line (MechaniGram 12).
- b. The L is on the inside between the player and the basket if the inbound spot is outside the three-point line

#### C. Chop in Time

1. The T will raise her/his arm to chop in time when the L blows the whistle to inbound the ball. Be sure to keep an open view to see the legal touch and observe players in your coverage area (MechaniGram 14).



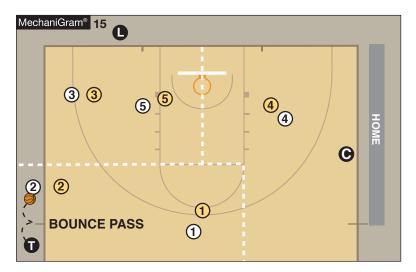
The T chops in time when the throw-in is in the L's coverage area.



2. If the ball is passed into T's primary, the T will look directly at the touch and chop in time. If the ball is passed into L's primary, T should be able to see either the L chopping in the time or the touch peripherally and chop in time. The T and C officials will observe all players who are not involved in the throw-in and within the area nearest to them.

## D. Throw-in Coverage: Frontcourt: Above Free-Throw Line Extended

The T official will administer all throw-ins on the sideline, above the free-throw line extended.



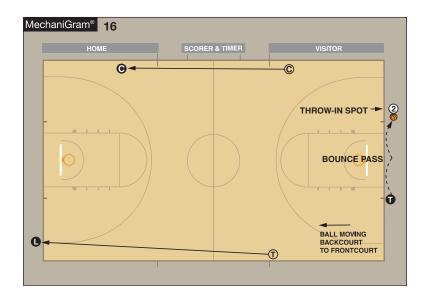
#### She/He will:

- 1. Bounce the ball to the thrower (MechaniGram 15).
- Start a visible five-second count at shoulder level, using the arm farther from the thrower.
- 3. Use the counting hand to chop in time when the ball is touched by any player on the court. The L and C officials will observe all players not involved in the throw-in and who are within the area nearest to them.



#### E. Throw-in Coverage: Backcourt

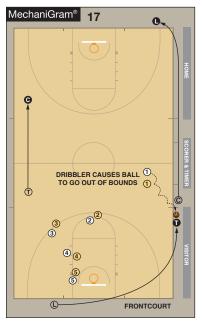
- **1.** The T official will handle all throw-ins in the backcourt. She/He will:
  - a. Bounce the ball to the thrower.
  - **b.** Start a visible five-second count at shoulder level, using the arm farther from the thrower.
  - **c.** Use the counting hand to chop in time when the ball is touched by any player on the court.
- **2.** When the ball is put into play on the endline in the backcourt, the T official will stay out of bounds until the ball is inbounded.
- 3. If the T is the administering official on the opposite side of the lane from the inbounder, she/he bounces the ball across the lane to the inbounder, even if defensive pressure is applied (MechaniGram 16). Exceptions: If the throw-in is outside the arc on the far side, balance the court.

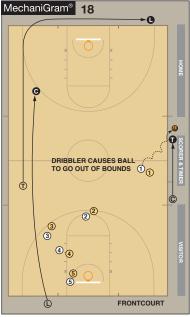




#### F. Frontcourt to Backcourt: Center's Sideline

- **1.** As the C official, when an out-of-bounds violation occurs on your boundary line, signal the direction then point to the spot for the throw-in.
- **2.** If the ball goes out of bounds in the frontcourt and there is a change of possession, sprint downcourt to become the new L official (bump and run). If you were the L before the change of possession, eye the C's signal, move toward the throw-in spot and administer. The old L is now the new T. The old T becomes the new C (MechaniGram 17).



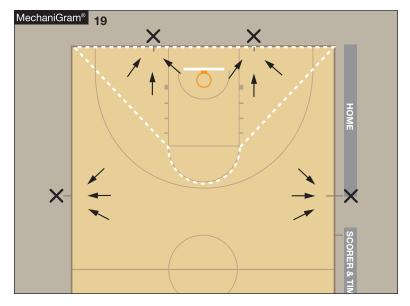


3. If the ball goes out of bounds in the backcourt (MechaniGram 18), the C will slide downcourt to administer the throw-in and become the new T. The old T will move to become the new L and the old L will move downcourt to become the new C.



#### G. Throw-in Spot

If there is a designated throw-in spot after a single personal foul prior to the bonus or an intentionally kicked/fisted ball violation by the defense in the offensive team's frontcourt, the throw-in spot will be at the nearest of the four designated spots (MechaniGram 19). When the foul or violation occurs inside the dotted line, the throw-in spot will be the nearest lower defensive box mark. When the foul or violation occurs outside the dotted line, the throw-in spot will be the nearest 28-foot mark.







For all other personal fouls or violations, the designated spot will be at the out-of-bounds spot nearest to where the foul or violation occurred (MechaniGram 20).



Give the designated spot signal when necessary, as seen in the signals section of the book (Appendix 4.7). In addition, verbally indicate that it is a designated-spot throw-in.

- 1. Officials must be accurate in designating the throw-in spot as to whether it is a sideline or endline spot.
- **2.** See MechaniGram 20 to know where the nearest spot for the throw-in will be when a foul or violation occurs.
- **3.** The three-point arc is not used to determine the nearest spot.
- **4.** Officials must adhere to the guidelines in 3.4.3 so that teams know where the throw-in will be following a timeout.

Be exact with throw-in spots. The spot can dramatically impact the type of offensive or defensive set.

When running the endline is allowed, give the proper visible signal and inform the players (PlayPic B).



Running the Endline



#### 3.2.3 Free Throws

#### A. General Free-Throw Administration

- 1. For media games, when a foul is called at one of the specified times for a media timeout and a free throw(s) is/ are to be awarded, the calling official will ensure the proper shooter is identified and then allow the teams to go to their respective benches for the media timeout. See section 3.4.3 for proper timeout positions.
- **2.** On all free throws that are awarded, officials need to confirm that the proper free-throw shooter is on the line.
- **3.** Each official must visually confirm with one another the number of free throws to be attempted. That is especially important between the T and the L.
- **4.** After calling a foul and reporting it to the scorer's table, the table side new T shall verbally and visually indicate the number of free throws to both partners, who then mirror the signal. That communication must be done before any dialogue begins with a coach.
- **5.** The L will not administer any free throws before visual communication is confirmed from the T.



#### B. Free-Throw Responsibilities

- **1.** The L official is responsible for all spaces opposite her/him.
- 2. The C official is responsible for players in all lane spaces opposite her/him and the shooter. The C official assumes a "home" position, but steps toward the shooter to get where she/he needs to go to referee the players she/he is responsible for (MechaniGram 21).
- 3. The T official is responsible for players outside the three-point



line and moves where necessary to officiate the competitive match-up(s) in the backcourt. This movement may range from observing them using peripheral vision, minimal adjustment to the backcourt or positioning close to the competitive match-up. Go where you need to go to see the play.

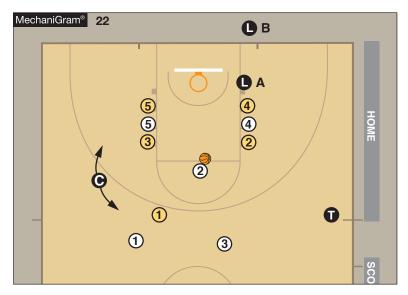
REMINDER: L,C,T MUST HAVE THE WHISTLE IN THEIR MOUTH WHEN THE BALL IS LIVE DURING ALL FREE THROW ATTEMPTS.

#### 4. Lead Official

- **a.** Secure the ball to expedite administering the free throw.
- **b**. Both partners receive eye contact from the T official who



- will also give a verbal and visual signal to indicate the number of shots to be administered.
- c. See that the correct player attempts the free throw(s). If multiple fouls have been called, be sure they are administered in the correct order.
- **d.** Step into the free-throw lane to see that the lanes are properly occupied.
- **e.** Inform players of the number of free throws to be attempted, both verbally and by a one-hand signal. Those signals should be given at chest level.
- **f.** Take a final look at the scorer's table.
- g. Bounce the ball to the free thrower or put it at her disposal.
- h. Take a position next to the player in the first lane space on the first of two and the first two of three free throws. Be responsible for opposite lane space activity. (MechaniGram 22 Position A).



Position A is for the first of two or first two of three free throws. Position B is for a last free throw.



- i. On the last free throw adjust to a close-down position off the court to observe violations and/or fouls before, during and after the shot on possible rebound situations (MechaniGram 21 Position B).
- **j.** After the last free throw is released, visually release the opposite lane line and pick up primary area coverage and normal rebounding responsibility.

#### 5. Center Official

- **a.** Adjust position to see the opposite lane spaces for violations and/or fouls and be in position to see the freethrow shooter, flight of the ball and the rebound. (A few steps off the sideline toward the lane, in between the free-throw line and below the apex of the arc.) Go where you need to go to referee the opposite lane space activity and the free-throw shooter.
- **b.** Make eye contact with the L official and give a visual signal to indicate the number of shots to be administered.
- **c.** Signal the number of free throws prior to the L's administration of each free throw(s).
- **d.** Silently and visibly count to enforce the 10-second rule.
- e. If the ball is to remain in play if missed after the free throw is released, raise hand and step down toward the endline and chop to start the clock when the ball is legally touched.
- **f.** After free throw is released, assume primary area coverage and normal rebounding responsibility. Make sure an open angle is maintained to get the best position for weak-side and perimeter rebounding.

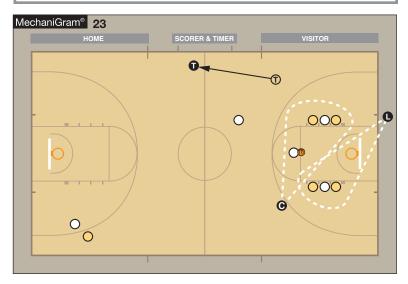


#### 6. Trail Official

- **a.** Make eye contact with the L official and verbally and visually indicate the number of shots to be administered.
- **b.** See that the correct player attempts the free throw(s), the correct order of administration if multiple fouls have been called and the flight of the ball.
- c. Take normal T position near the 28-foot line on all free throws. If there are opposing players in the backcourt, the T will adjust movement if needed. When needed means when there are opponents who present competitive matchups in the backcourt. The position adjustment could be none at all and just opening up to observe peripherally or physically moving to the midcourt line (as shown in MechaniGram 23) or even further.
- **d.** Assist with free-throw violations and/or fouls and all lane activity.



**e.** Observe that players behind the three-point arc do not break the plane until the ball hits the ring. Those players have the same restrictions as the shooter.





**f.** Step down toward the endline on the shot release to officiate primary area coverage and normal rebounding activity.

#### C. Following Free-Throw Attempt(s)

- 1. If defensive team gets ball:
  - a. The T becomes L and moves along the sideline ahead of the ball to the other end of the court.
  - **b.** When transitioning from one end of the court to the other, officials should never turn their back on the players. Be aware of opposing players in the backcourt.
  - c. The L becomes T after determining sideline responsibility and moves along the sideline while covering backcourt play.
  - **d.** The C takes normal position.



#### 3.2.4 Resumption-of-Play Procedure

- A. Resumption of Play (ROP) is the method of putting the ball in play by placing it at the disposal of a player. This procedure is in effect for the entire game except to start the second half or any extra period. A warning is required before using the resumption-of-play procedure following the final horn to end a timeout or the intermission following the first or third periods.
- **B.** When either team is not ready to play when the second horn sounds to end a timeout or intermission following the first or third periods, a resumption-of-play warning shall be issued to that team and recorded in the scorebook for the first offense (as in 3.5.2.B). The warning is administered as follows:
  - 1. The administering official shall blow the whistle.
  - **2.** The administering official shall verbalize that a ROP warning is being issued to the specific team.
  - **3.** The closest official shall inform the head coach and the official scorer that a warning has been issued.
- C. After a team has received a ROP warning and is moving slowly toward the resumption area or making NO movement whatsoever to resume play, the following resumption-of-play procedure will be administered. The administering official adheres to the following, slowly and deliberately:
  - **1.** Make good eye contact with your partners.
  - **2.** Give a long, sharp blast of the whistle to indicate play is about to begin.
  - 3. Verbally indicate the color of the team awarded the ball.
  - 4. Signal the direction of the team awarded the ball.
  - **5.** Put the ball at the disposal of the thrower (put the ball on the floor if the offensive team is delaying or give the ball to the thrower if the defense is delaying).



Note: Teams tend to move a bit faster when the administering official performs the actions that precede putting the ball at a player's disposal. Be patient and deliberate when the situation would give the offensive team the ball with no team to defend.

**D.** When play is delayed after a timeout due to chairs or water being on the floor, the resumption-of-play procedure is not used for safety reasons. When that occurs, the team is assessed a delay-of-game warning (first offense), followed by an administrative technical foul (second offense).



# 3.3

### **Coverage Area**

#### 3.3.1 Coverage Area Principles

#### A. On-the-Ball Coverage

- **1.** The position of the ball dictates whether an official referees on the ball or off the ball.
- 2. An official will referee on the ball when the ball is in her/his primary area of responsibility. The official's overall vision of her/his area may be decreased considerably, since she/he is directly responsible for the action immediately surrounding the ball when refereeing on the ball.
- 3. After locating the pivot foot of the player with the ball and when defensive pressure does not exist, she/he will extend her/his view of the surrounding players to officiate further action. This allows the officials to view activity of more players.
- **4.** The greater the number of players an official can see, the more effective and successful the official will become. To accomplish that, an official must utilize peripheral vision.
- 5. To ensure that all players are observed, officials must officiate the players who are in their respective areas of responsibility at all times. The primary official should have the only whistle when a foul/violation occurs in her/his primary. When the primary official does not have a whistle on a foul/violation that is obvious, then another official should have a cadence whistle and make the call in her/his secondary. The only time there should be a double whistle is when there is uncertainty as to whose primary the foul/violation occurred. A triple whistle may occur when there is shared coverage in the free-throw lane.
- **6.** Frontcourt coverage on drives to the basket.
  - **a.** Drives originating from the center position to the basket:



- The C is responsible for the primary defender. The C will have a primary whistle on plays involving the primary defender and will have a cadence whistle on the secondary/help defender. Position adjust to create the best angle possible to maintain an open look on the primary defender for block/charge or point-of-contact fouls.
- **2.** Once the primary defender is beaten, the C will continue to officiate the beaten-primary defender from the backside to watch for trips, pushes, hits and swipes from behind (provided the matchup remains competitive).
- **3.** The L will have primary coverage responsibilities for refereeing the secondary/help defender. The L will pinch the paint and pick up the A to B movement and restricted-area position involving any secondary/help defenders. The L will have primary whistle on plays involving the secondary/help defender and a cadence whistle on plays involving the primary defender.



NOTE: The primary official must first referee the legal guarding position of the secondary/help defender, then pick up the line.

- **4**. The T should move one to two steps onto the floor and stay connected to the secondary/help defender, as often the T may have the only open look on the play. The T should have a cadence whistle when ASSISTING in this situation.
- **b.** Drives originating from the T toward the L, the L is responsible for the play when the ball enters her/his primary area of responsibility.
- c. Drives down the free-throw lane and below the freethrow line, the L is responsible for the play all the way to the basket.
  - **1.** The L has primary responsibility for block/charge plays. The C and T have secondary responsibility.



- **2.** The L has primary responsibility for plays at the ring with the C and T having secondary responsibility.
- **3.** The C and T have shared coverage responsibility when a player pulls up for a shot or pass.
- **d.** When a player with the ball curls towards an official, that official may make the necessary call.

## B. Off-the-Ball Coverage

- **1.** The position of the ball dictates whether an official referees on the ball or off the ball.
- 2. An official must always attempt to be in a position where she/ he can see all players who are not directly involved with play on the ball.
- 3. An official must know the position of the ball and the location of her/his partners at all times, without having to look directly at either of them. That is absolutely essential because it enables her/him to change floor coverage immediately when the ball enters her/his primary area of responsibility. To accomplish that, an official must utilize peripheral vision.
- **4.** Officials in rotation must be aware of competitive match-ups while rotation is in progress. Be prepared to officiate your new area of responsibility.
- **5.** It is important at areas of intersection to know when your partner assumes on- and off-ball responsibilities. Those areas of intersection occur between the T and C when the ball is above the free-throw lane line extended, between T and L when the ball is on strongside and between C and L when L completes a rotation. Non-verbal communication, eye contact and body language are key in recognizing when a partner assumes responsibility to accept a play. Pregame those concepts in detail.
- **6.** There are situations when all officials may referee on the ball when coverage areas intersect.

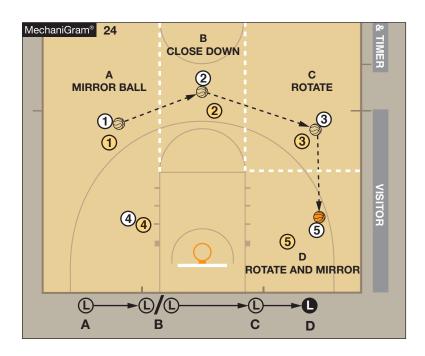


# 3.3.2 Positioning, Coverage Areas and Rotations in the Frontcourt

## A. Lead's Frontcourt Positioning

The court positioning of the lead when the ball is in the frontcourt is determined by the position of the ball. There are three appropriate starting positions for the L on the endline: wide-angle position, close-down position and pinch-the-paint position.

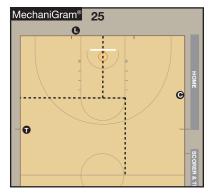
- 1. When the lead is strongside and the ball is wide, the lead is to assume a wide-angle position (Position A in MechaniGram 24).
- 2. When the ball is in the middle of the court or on the center's side of the court, the lead is to assume the close-down position or pinch-the-paint position (Position B in MechaniGram 24).
- **3.** On a quick drive to the basket or a shot from the C side of the court, the lead may assume a pinch-the-paint position.





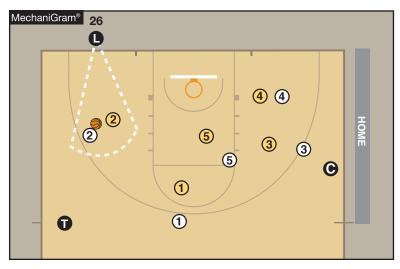
## B. Lead Court Coverage Area

1. The primary coverage areas are shown in MechaniGram 25. The L and the T positions will normally referee all the play on the strongside in a halfcourt game. If the official has no competitive match-up in her/his primary area,



she/he may extend to her/his secondary area to make an obvious call. The ball must be clearly below the free-throw line extended for the L to go on ball.

- 2. On drives down the lane and below the free-throw line, the L is responsible for the play all the way to the basket. The T and C must work for open looks on these types of plays and be prepared to referee/call the illegal infraction if needed. Be aware of what your partners can and cannot see.
- **3.** With the ball clearly below the free-throw line extended, the location of the ball dictates L's coverage, since she/he must referee on the ball. Acquire an open look and make certain to observe the defensive player (MechaniGram 26).





**4.** If the ball is at the free-throw line extended and there is a competitive match-up in or near the lane, the L will referee that competitive match-up (MechaniGram 27).

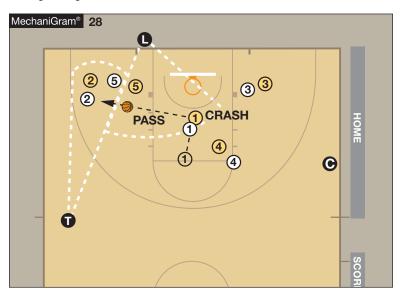


Note: The Lead tends to not be wide enough when refereeing strong side post play. The Lead needs to mirror the ball in the frontcourt and position adjust to have an open angle to referee the competitive matchup in the post.

5. The L should pick up any secondary defenders that set up near the restricted area arc for a potential crash situation on the drive to the basket.



**6.** On a strong side pass and crash play down the lane, the lead is responsible to referee the defender and the trail will pick up the ball (MechaniGram 28).



When the ball is above free-throw line extended and being officiated by T, L must referee competitive match-ups in the lane.

#### C. Lead Rotation

- Once the L official assumes the wide-angle or close-down position, all guidelines of rotation will be followed until a new possession is obtained.
- **2.** Rotation is dictated by the position of the ball and the movement of the L official. Rotation normally will not commence until the ball crosses the division line, all officials are in the frontcourt and the ball is in the frontcourt near the C official.
- **3.** Once the ball is nearer the C official and the L determines a rotation is in order, the L will move laterally across the endline mirroring the ball, at an accelerated pace if



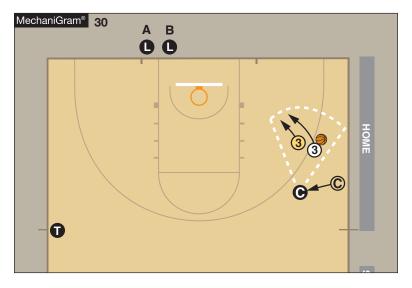
- necessary, while officiating any competitive match-up in the lane. While moving across, the L should only pick up play outside the lane, in her/his new area of responsibility, when there are no competitive match-ups in the lane.
- **4.** When the ball is under pressure or trapped in the frontcourt near the division line on the C side, the L will initiate the rotation prior to the T being in the frontcourt. The C will not wait for the L to initiate the rotation, but will immediately recognize the trap or ball pressure at or near the division line and move up to referee the play. The T needs to move/fill to the frontcourt, find a lane of vision to referee competitive match-ups and assume the C position when this occurs (MechaniGram 29).



**5.** Once the L has crossed the far lane-line extended, the rotation is complete and she/he has completed officiating competitive match ups in the lane during rotation, she/he should attempt to pick up the on-ball action in her/his primary both inside and outside the lane and clearly below the free-throw line extended. The use of appropriate body language will now cue the T to pick up the action in the lane. The L and T must communicate with body language to know who is on the ball.



- **6.** The L official will go no further than the wide-angle position except for a trap or ball pressure outside the three-point arc.
- 7. If the ball is passed around the perimeter above the free-throw line extended or a play starts on the C side before the L has rotated and it appears that the offensive player will immediately attempt a shot or execute a quick drive to the basket, the L will move to a close-down position (MechaniGram 30 Position A) or pinch the paint (MechaniGram 30 Position B), allowing the C to officiate her/his primary. The L will not complete the rotation.



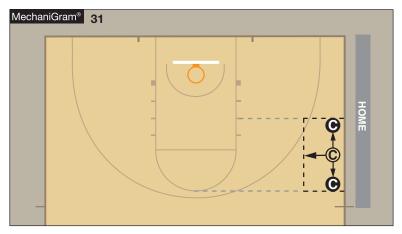
- **8.** Anticipate the next pass while adjusting to the close-down or wide-angle positions.
- **9.** When the game clock or shot clock is near five seconds, lock down, as the offense will aggressively look for a scoring opportunity.

#### D. Center Position

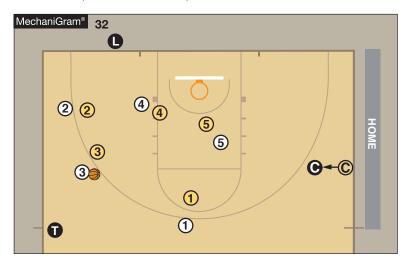
 Take the home position standing on the court near the sideline. The C official can and should move to maintain



an open angle. The C can step up toward the division line, down toward the endline, step onto the court or have no movement at all depending on the proximity and angle of the play. Find a lane of vision and maintain an open angle to referee competitive match-ups. The C's movement range is generally from the upper tip of the circle to the second lane space below the free-throw line and a few steps onto the court. However, the C should readjust back to the home position when possible (MechaniGram 31).



**2.** When the majority of the players are on the far side of the lane, the C may need to move one or two steps onto the court (MechaniGram 32).



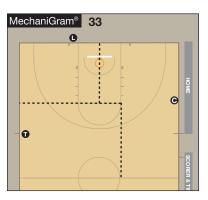


## E. Center Court Coverage Area

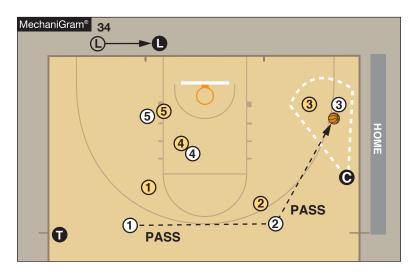
- 1. The C's primary coverage area is shown in MechaniGram 31. If the official has no competitive match-up in her/his primary area, she/he may extend to her/his secondary area to make an obvious call. Note: Exception, drives down the lane are the L's responsibility.
- **2.** On the release of a try, the C should step down towards the endline to be in position to officiate weakside and perimeter rebounds.

## F. Center Rotation

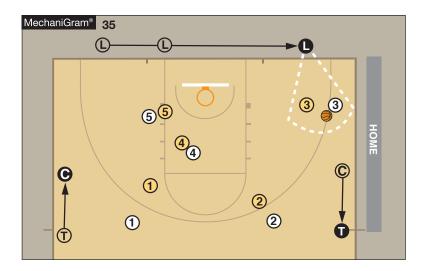
- **1.** Once you determine you are in the C position, the guidelines for rotation will be followed until a new possession has occurred.
- **2.** The position of the ball dictates where an official referees. Also, the movement of the official in the L position dictates when the official in the C position will rotate to the T position.
- **3.** When the ball is not in C's primary, the C official's primary responsibility is off-the-ball coverage until the ball clearly crosses the free-throw lane line nearest the C's position at which time the ball becomes the C's primary responsibility.
- **4.** Referee all action when the ball is in the C's primary coverage area (MechaniGram 33).
- The C could be officiating on the ball prior to any rotation for a brief period of time.
- 6. While refereeing on the ball and during a rotation, the C may need to pause while rotating to T in order to maintain a better lane of vision.







Do not adjust to the T position until L's body language indicates acceptance of the play when the ball is in the L's primary. If you have an open look, there is no reason to rotate just position adjust. Complete the rotation when play permits (MechaniGram 35).



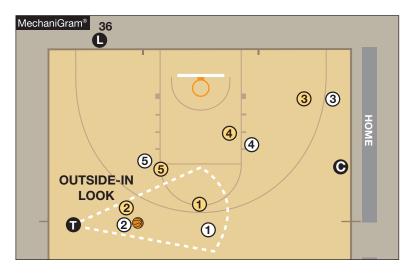
7. Prior to a completed rotation, when a quick pass or dribble results in the ball immediately going back across the free-throw lane line nearest the new C (old T), the ball will be



- picked up by that official. Your movement as the new T will be dependent on whether the L rotates again.
- **8.** Do not ignore the ball when it is clearly in your primary even though a rotation may not have occurred.
- **9.** When the game clock or shot clock is near five seconds, lock down, as the offense will aggressively look for a scoring opportunity.

#### G. Trail Position

- 1. The T's home position is at the 28-foot line one to two steps off the sideline. The officials in the T and L positions will normally referee all play in a halfcourt game on the strongside. With the ball in the frontcourt above the free-throw line extended and up to the opposite lane line extended to midcourt, the official in the T position is responsible for on-the-ball coverage.
- 2. The T will referee from the outside-in, assuming a position to the left/right of the ball whenever possible. Refereeing from the outside-in allows an official to see as many of the 10 players as possible while refereeing on the ball. It allows the official to dictate her/his angle instead of taking the angle given to her/him by the players (MechaniGram 36).

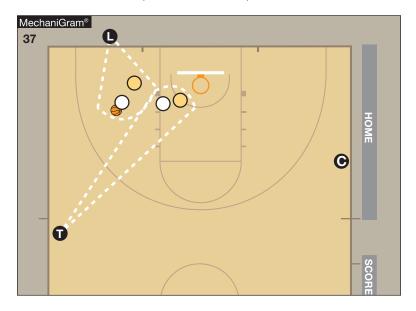




- 3. When there is defensive pressure on the perimeter, before the ball clearly crosses the lane line closest to the C, the T will step onto the court a few steps to get a better angle/ open look on the play. Go where you need to go to see the play, but be aware of passing lanes. Once that play is over, the T should re-adjust back to the home position. When the ball is near the sideline, the official will move onto the court and referee from the inside-out.
- **4.** Anticipate when a player is preparing to attempt a field goal. Acquire a position to referee the defense and any illegal contact on the shooter as well as whether a two- or three-point shot was attempted.

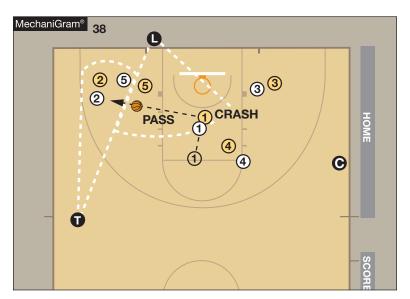
## H. Trail Court Coverage Area

1. With the ball clearly below the free-throw line extended on a pass or a drive, the official in the T position is responsible for off-the-ball coverage in her/his area and may extend into the lane area. That includes low post play as well as screening/cutting plays in the lane, especially near the free-throw line (MechaniGram 37).





**2.** On a strong side pass and crash play down the lane, the T will be responsible for the ball. The lead will referee the defender. (MechaniGram 38).



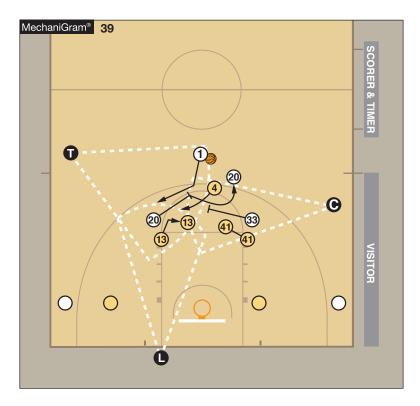
#### I. Trail Rotation

- 1. Maintain T responsibilities until the L official moves laterally to the opposite side of the floor and completes her/his rotation. When the L completes the rotation by crossing the opposite lane line extended and picks up the action in her/his new area, the T will rotate to the free-throw line extended and assume the C position (fill).
- **2.** While rotation is in progress, find a lane of vision and be aware of competitive match-ups. In order to maintain a better lane of vision, the T may need to pause while rotating to C. Finish rotating when the play permits.
- **3.** When the game clock or shot clock is near five seconds, lock down, as the offense will aggressively look for a scoring opportunity.



## J. Multiple Players in Screening Situations

- 1. In screening situations involving as many as four to six players at the elbow and free-throw line area, this is a two-official play that will need coverage by the trail and the center officials.
- 2. The trail official has the BHD (Ball Handler Dribbler), her defender and the front side of the screener who is attempting to set a screen on the BHD. The center official visually picks up the second screener at the free-throw line area and stays with that player as she attempts to set screen on a player who may be attempting to switch on the play. The lead official with no competitive match-up in her/his primary area visually goes to the next action area and picks up the backside of the screener on the strong side (MechaniGram 39).



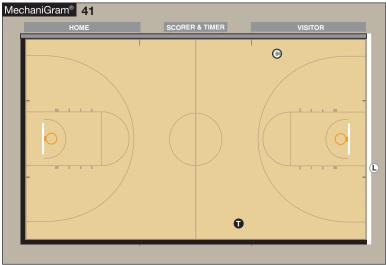


# 3.3.3 Violations Coverage

### A. Out of Bounds/Lines

1. In a halfcourt setting, the T official is responsible for the division line and the sideline nearer her/his position. The L official is responsible for the endline. The C official is responsible for the sideline nearer her/his position (MechaniGrams 40 and 41).





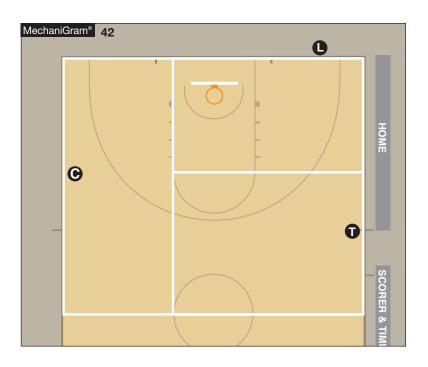


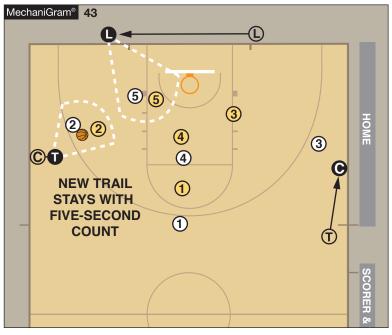
- **2.** Although the boundary responsibility is clearly defined, there are occasions when the official responsible cannot determine which team caused the ball to go out of bounds. When that occurs, refer to 3.5.3.C.
- **3.** If the non-calling official has definite information regarding an out-of-bounds call that has been made by the partner, refer to 3.5.3.B and 3.5.3.C.
- **4.** If the correct call cannot be determined by any of the three officials, and when instant replay rules do not apply, the alternating-possession arrow is used.

#### **B.** Counts

- 1. Officials are required to give a visible count on all time limit situations except for the three-second lane violation count and the 10-second backcourt violation count when the shot clock is available.
- 2. Five-second counts. The visible five-second closely guarded (within six feet) count (arm-flick motion) is in effect while holding the ball in the frontcourt and will be given from the chest up to head level, away from the body.
  - **a.** As shown in MechaniGram 42, the officials will divide the court for five-second count responsibility.
  - **b.** When a five-second count has started, the official stays with it until it ends, regardless of the normal coverage areas.
  - c. If C has started a five-second count before L has completed her/his rotation, C will keep the five-second count (MechaniGram 43).
  - d. The L has a visible five-second closely guarded count when the ball handler is holding the ball in her/his primary area.
  - **e.** When the L has completed the rotation and the C to T has started a five-second count, the L will referee off the ball. When there is no longer a five-second count, the L's primary area will be on the ball.









#### 3. Three-second counts.

- **a.** The L has primary three-second responsibility on offensive players in the lane without the ball when the ball is in that team's frontcourt and the ball is above the free-throw line extended. This responsibility will extend to the ball handler when the ball handler is in the L's primary in the lane.
- **b.** The T and C have primary three-second responsibility when they are either refereeing off ball in the lane or when the ball handler enters the C's primary area in the lane when the ball is in that team's frontcourt.

#### 4. Ten-second backcourt count

- a. There will be no visible count unless there is no shot clock available.
- **b.** The T has primary responsibility. The C has secondary responsibility. The L is permitted to assist only when necessary.
- **c.** Officials are to recognize and communicate, by pointing to the shot clock, that a new number on the shot clock will be used anytime a new 10-second count begins.
- **d.** When the shot clock is turned off, the T will use the 10-second backcourt count signal. When the throw-in results from a timeout charged to the team in control, a defensive deflection out of bounds, a held ball where there is no change in team control, the trail will communicate verbally and visually to both coaches, players and partners the time remaining for the ball to achieve frontcourt status. Depending on where the ball is to be inbounded, the trail may need to relay to her/his partners for them to inform the coaches (i.e. throw-in opposite the bench in the backcourt). Inform coaches that the count starts on the official's visual-count signal and NOT the clock.

**Note:** Make sure count is visible, precise and accurate.

e. To indicate a 10-second violation, the official will blow the whistle and show 10 fingers with arms shoulder height.



# 3.3.4 Rebounding and Three-Point Shot Coverage

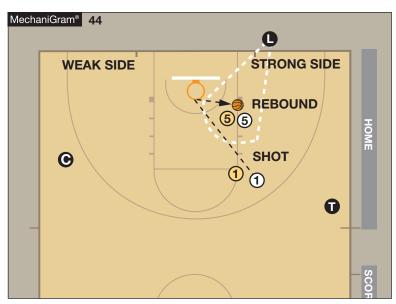
# A. Rebounding illegal contact such as displacement, hooks, holds and hacks occur:

- **1.** When the ball is on the way to the basket.
- **2.** When ball is coming off the ring.
- 3. When the rebound is secured.

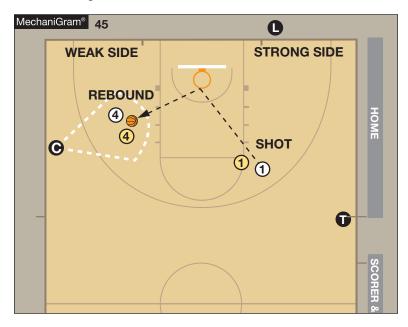
## B. Rebounding responsibilities are designated as follows:

- **1.** Strongside, weakside and perimeter rebounding are determined by the following factors:
  - **a.** The side of the basket that the L occupies is referred to as the strongside.
  - **b.** The side of the basket which is opposite the strongside is referred to as the weakside.
  - **c.** The area located directly in front of the basket beginning at the second lane-space area and above the free-throw line is referred to as perimeter.
  - NOTE: Call the first foul. The potential for intentional or disqualifying fouls increases if we miss calling the first foul after the rebound has been secured.
- **2.** The L has strongside responsibilities and should assume a position for the best rebound coverage and avoid watching the flight of the ball (MechaniGram 44).
- 3. If the L is in close-down position, wait until shot is taken or drive to basket is complete before moving to assume a position to referee the players in your rebounding coverage area.
- **4.** The C has weakside and some perimeter responsibilities (MechaniGram 45).





The side of the basket that the official in the L position occupies is referred to as the strongside.



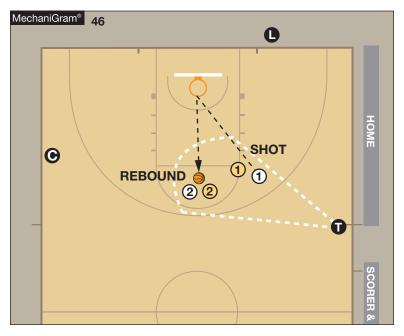
The side of the basket that is opposite the strongside is referred to as the weakside.



**5.** The T must be ready to officiate plays near the perimeter as well as plays on the strongside and the weakside (MechaniGram 46).



**6.** Locate the players in your area as they move for rebounding position.

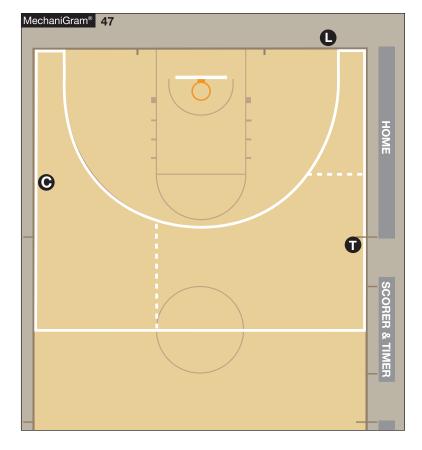


The T must be ready to officiate plays near the perimeter as well as plays on the strongside and the weakside.



## C. Three-point shot responsibilities:

1. The L has three-point coverage below the free-throw line extended on the L side. The T has three-point coverage above the free-throw line extended on the T's side all the way to the C's side lane line extended. The C has three-point coverage from the C's lane line extended down to the endline on the C's side (MechaniGram 47).





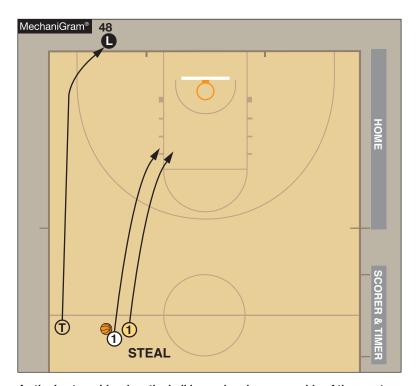
- 2. If the three-point shot is attempted in the L's primary coverage area, the L official will signal the attempt. The T will mirror the attempt and, if successful, the T will give the successful three-point shot signal. The C and T should use their peripheral vision while mirroring those situations; continuing to officiate in their primary coverage areas. It is permissible for the L to signal a successful three-point shot if the C and T have not given the signal.
- 3. If the three-point shot is attempted in the L's primary coverage area the L will signal the attempt and the T will mirror the attempt. If the shooter is fouled on the play the L will call the foul by blowing the whistle and change the open hand to a clenched fist. If the shot is successful the L will give the successful three-point shot signal and the T will mirror the L's successful three-point shot signal.
- 4. In areas of intersection such as the lane line extended nearest the C or free-throw line extended, the official in the adjacent area can assist if needed and indicate that a three-point shot has been attempted.
- **5.** The T and C will mirror each other's successful three-point signal.
- 6. Coverage of the three-point shot requires the official to position adjust, if needed, to referee the defender and screening action in their primary area. Create an open angle between the shooter and the defender to be able to see illegal hits on the arm and the elbow. Keep the head up to referee illegal contact. Use peripheral vision to locate the three-point line. Take the shooter up and down in the landing space and then adjust for rebounding coverage.
- 7. On a field-goal attempt which is very close to being a three-point attempt but is not, the officials may display two fingers pointing to the floor at a 45-degree angle.



# 3.3.5 Transition Coverage

## A. Lead Transition Court Coverage

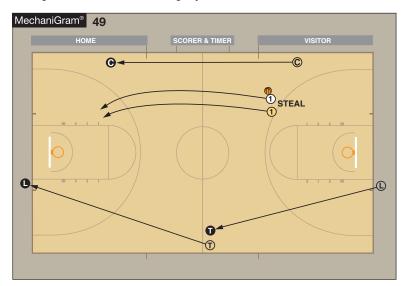
- **1.** As soon as a new possession by the defensive team is imminent, the T official must move quickly toward the opposite endline and become the new L.
- 2. The new L must look back over her/his shoulder and observe the status of the game clock, 30-second clock, the ball and players as the play comes toward the new L.
- **3.** When the ball is coming down the L and T side of the court, the L assumes the wide-angle position (MechaniGram 48).



As the L, stay wide when the ball is coming down your side of the court.



**4.** When the ball is coming down the middle of the court or on the C side of the court, the L assumes the close-down position to receive the play (MechaniGram 49).

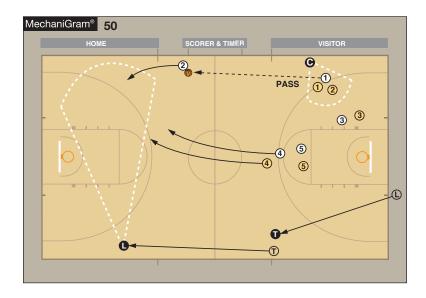


As the L, move to the close-down position when the ball is on the C's side.

## Lead Helps When Center is in the Backcourt

- **5.** When defensive pressure is applied, which causes the official in the C position to assist in the backcourt, the official in transition from T to L must hesitate near the freethrow line extended or higher if necessary and assist with any action (see MechaniGram 50).
- 6. Do not relax and turn your head away from the play during transition. Be alert, concentrate and be prepared to assist at all times. Know where the ball is and referee the play in transition.
- 7. Once pressure dissipates, the L official will establish either a wide-angle or close-down position on the endline depending on the position of the ball. The speed of that transition shall be as quick as possible.



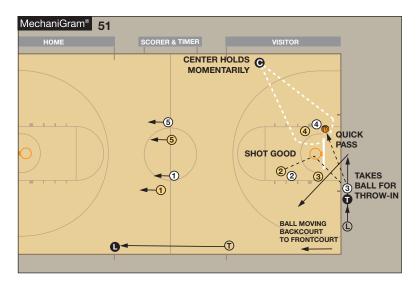


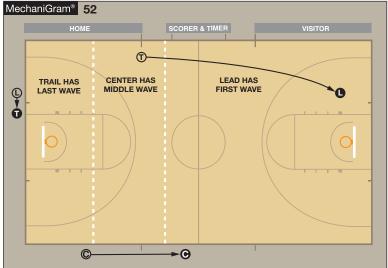
- 8. It is preferred that an official is stationary when any call is made. Make certain eye contact is established with the official in transition from C to C. That will avoid the possibility of having two officials occupying the L or the C position in the frontcourt.
- 9. Once an official has assumed a position on the endline in the L position, she/he will not rotate until the ball pauses or comes to a stop and a halfcourt game has been established.

# **B.** Center Transition Court Coverage

- 1. The official in transition from C to C must hold her/his position momentarily near the top of the circle extended after a field-goal/free-throw attempt or on any change of possession (see MechaniGram 50).
- **2.** She/He must be in position to observe all activity which may occur.
- 3. In transition, officiate the middle third of players regardless of where the players are on the court (MechaniGram 51).

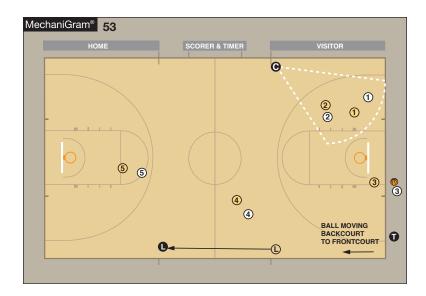






In transition the coverage is dictated by the movements of the players the cutoff lines will adjust based upon where the players are.



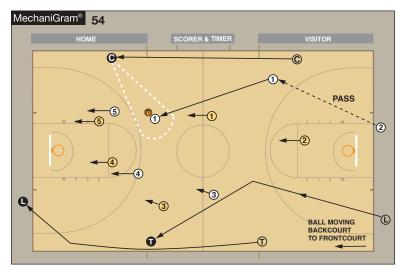


4. When defensive pressure is applied in the backcourt, the official in transition from C to C must be prepared to hold her/his position near the division line or be positioned in the backcourt, preferably no closer than the top of the circle, depending upon the position of players on the court (MechaniGram 53).

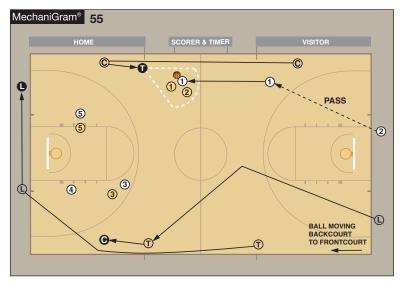
#### Ball Moves Into Frontcourt

- **5.** When the ball is in the frontcourt at the free-throw lane line extended nearer her/his position, the official in transition from C to C is responsible for on-the-ball coverage as soon as the ball crosses the division line. Do not ignore the ball! You may referee that type of play all the way from the division line to the basket if the ball never slows down or comes to a stop, allowing the official in the L position to rotate. That will assure backside coverage is maintained (MechaniGram 54).
- **6.** When the ball is under pressure or trapped near midcourt, move to referee the play (MechaniGram 55).





If there is no defensive pressure near the division line, the C can referee back toward the ball from a normal C position.

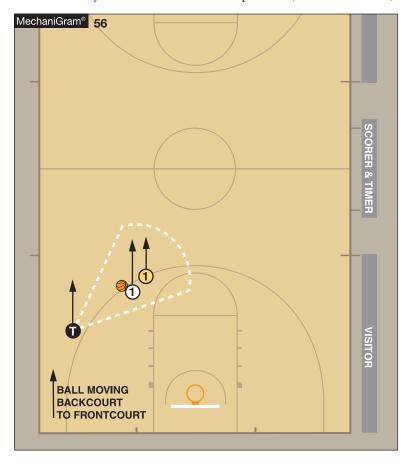


If there is defensive pressure (trap) near the division line, the C must move toward the division line to officiate.



# C. Trail Transition Court Coverage

1. Following a change of possession, the new T maintains a position two to three strides to the left/right and rear of the ball, away from the official in the C position (MechaniGram 56).

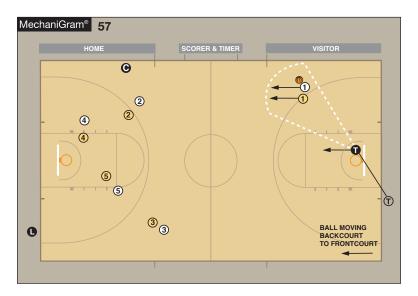




- **2.** Do not overrun the ball. Be prepared to retreat immediately in the event of a sudden change of possession.
- **3.** The new T is responsible for the ball in all one-on-one situations until it reaches the frontcourt.

#### Trail Moves onto Court

**4.** If defensive pressure exists, the T will move onto the court to have a clear view of the play (MechaniGram 57).

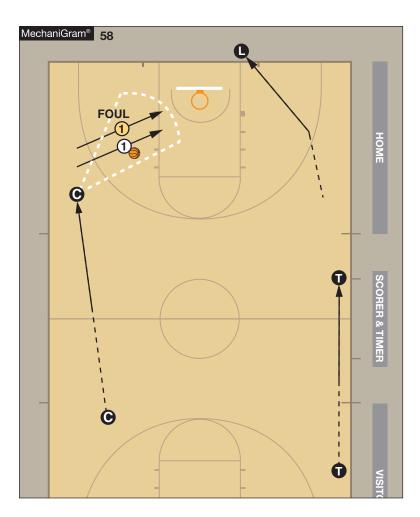


**5.** This may necessitate the T moving beyond the middle of the court toward the C side to get "a panoramic view" of the play.

#### D. One-on-One Situations

During a fastbreak in transition, the L and C must apply the information noted below to more clearly define responsibilities. In one-on-one situations, with the play originating in C's area and a foul committed on the drive to the basket, C makes the call (MechaniGram 58) and the L should be prepared to have a cadence whistle on this play if needed.



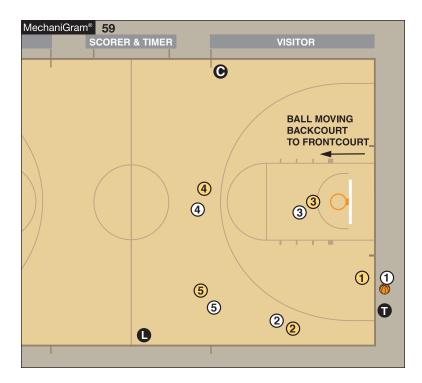


# E. Press Coverage

# All Players in Backcourt

1. Officials must keep the play covered using the wide triangle coverage. Once the ball is legally inbounded and possession is established in the backcourt, the C should be in position to assist the T with backcourt violations. The L, who is positioned near the division line, will cover the quick fastbreak or long pass down court and will ensure all players are boxed in. All officials must adjust positions to avoid being blocked out or straightlined.





- **2.** When all players are in the backcourt, the C and T officiate action in the backcourt. The L takes a position near the division line, keeping players boxed in (MechaniGram 59).
- **3.** On a throw-in from the backcourt that is immediately tipped out of bounds, all out-of-bounds responsibilities remain the same. Ask for help if needed.

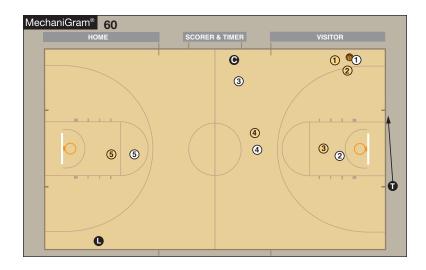
## Players in Frontcourt and Backcourt

**4.** When players are in the frontcourt and backcourt on a press, the C and T officiate action in the backcourt. The L takes a position where she/he can observe the players in frontcourt and assist with play in backcourt.

#### Pressure in Backcourt

**5.** The new T stays out of bounds until the ball is inbounded. The T can move toward the center of the court or beyond to observe play, as necessary (MechaniGram 60).





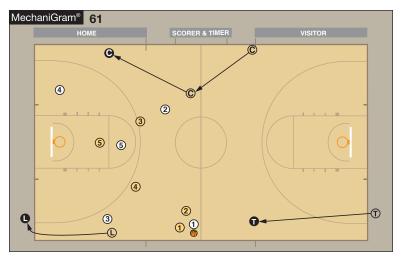
- **6.** When the ball is inbounded in the backcourt against a press and a trap occurs, the officials must adjust as necessary based on the positioning of the players.
- 7. The C would not usually come down any closer into the backcourt than the top of the circle (depending on positions of other players).
- **8.** The T moves toward play to see the play.
- **9.** The L observes players in the frontcourt.

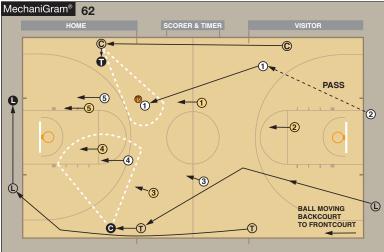
# F. Traps Near Division Line

# 1. Opposite Center

- **a.** The T moves up the sideline to referee trap play.
- **b.** The C can assist with the trap from across the court when obvious foul is not called by the T or L (MechaniGram 61).
- **c.** The L observes players in the frontcourt, staying ahead of the first player, with adjustments as players move into their halfcourt offense.







### 2. Center Side

- **a.** When the ball is under pressure or trapped near midcourt, the C must move (position adjust) to referee the play.
- **b.** The L needs to rotate to ball side (MechaniGram 62).
- **c.** The T will move to C position and assume off-the-ball coverage and visually go to next action area if needed.



# 3.4 Stoppage in Play

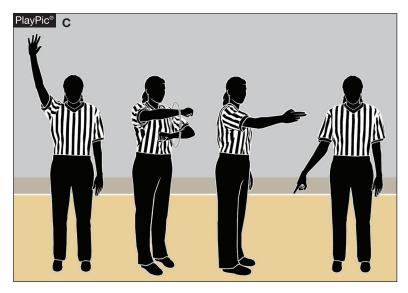
#### 3.4.1 Violations

#### A. When an official calls a violation:

1. Simultaneously give a single sharp blast of the whistle and stop-clock signal, then drop whistle from the mouth. More than one blast may be used in unusual situations (PlayPic C).

Note: There is no stop-clock signal prior to out-of-bounds violations, 10-second backcourt violations and five-second violations.

2. Signal the nature of the violation. Call out the color of the team entitled to the ball and simultaneously point in the direction of their goal. Note: Avoid turning away from the players when signaling the violation and indicating the



The sequence on most violations: Stop the clock, give the violation signal, point the direction and indicate the throw-in spot.



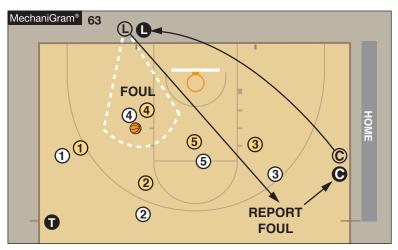
- direction. Know the status of the ball when the whistle sounds.
- 3. Indicate the throw-in spot and inform the player that she may not leave the spot. Exception: The offense retains the right to run the endline following a made or awarded field goal or free throw on an endline throw-in during certain situations.
- **4.** Visually sweep the floor and make eye contact with your partners prior to placing the ball at the player's disposal for the throw-in or placing it on the floor if the team is not at the spot in time.
- **5.** Box in players, hand/bounce or put the ball at the disposal of the thrower-in and begin the visible five-second count.
- **6.** On all out-of-bounds violations, the official will blow her/ his whistle, call out the color of the team entitled to the ball and simultaneously point in the direction of the goal of the team who will be inbounding the ball.
- **B.** The C and T will be responsible for the flight of the ball on a try. The off official (T or C) will determine when a violation occurs. When necessary, move to a position to more effectively cover the area of responsibility. The other officials will watch for fouls. When the try is in the area of the T, T assumes responsibility for contact between the shooter and the defensive player. Center is responsible for the flight of the ball and will communicate with the other officials as to whether a basket should count.
- C. When there is an awarded goal because of goaltending or basket interference, the goal shall be signaled by the covering official. In the event a foul is called near the end of the game and at the same time another official has basket interference or goaltending, the official observing the basket violation should not blow the whistle, but notify the official who called the foul.



#### **3.4.2 Fouls**

#### A. Fouls/Free Throws in the Frontcourt

1. The official who calls the foul will go table side. That will include a foul called in the backcourt with free throws to be attempted. The calling official always has the option to go opposite the table if an adversarial situation has or could occur. When there is a foul called, the officials will make the appropriate switch. When the calling official vacates her/his position, the non-calling official that is being replaced by the calling official moves to that position. The other official holds her/his position (MechaniGram 63).



After the L calls the foul, the L reports the foul while moving toward the table. In that case, to become the new C.

2. When reporting the foul, the official will move to clear the players, while still moving toward the table, make eye contact with the scorer before giving the appropriate signals and information to the scorer.

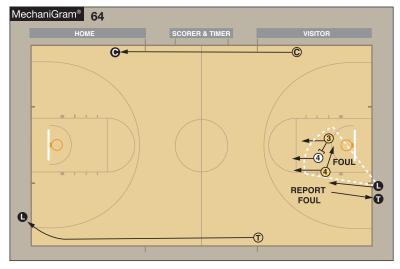


## B. Fouls in the Backcourt

1. To report the foul, the official will:

Let the players clear, making eye contact with the scorer, report the foul, then return to the spot as the new T when no free throws are awarded (MechaniGram 64).

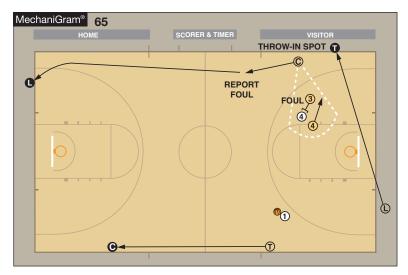
2. There is no switch when a foul with no free throws occurs in a team's backcourt. Bump and run or slide, depending on the inbound spot. The calling official always has the option to go opposite if an adversarial situation has or could occur (MechaniGram 65).



After the C calls the foul, the C reports the foul while moving toward the table. In that case, to become the new L. That is a bump and run.

3. When a foul in the backcourt results in free throws, the calling official will go table side. When there is a foul called, the officials will make the appropriate switch. When the calling official vacates her/his position, the non-calling official that is being replaced by the calling official moves to that position. The other official holds her/his position.





When moving from backcourt to frontcourt, there is no switch. The L lets the players clear, reports the foul, then returns to the spot as new T.

## C. Calling the Foul

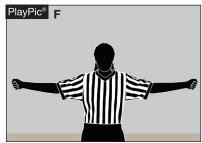
1. Sound the whistle (one blast only) and raise one hand, fist clenched, above head (PlayPic D) and take a step(s) toward the fouler, if necessary. Be patient, stay at the spot of the foul until all players have separated. If the foul is an intentional foul (PlayPic E) or double foul (PlayPic F), hold the signal momentarily. Know the status of the ball when the whistle sounds.



Stop clock for foul



Intentional foul

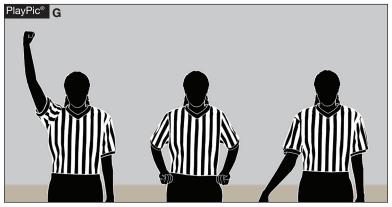


Double foul

**2.** When calling a blocking foul on a secondary defender because she was located in the restricted area on a play that originated outside the LDB, the calling official must



sound the whistle (one blast only) and raise one hand, fist clenched, above head, show a blocking signal then point to the RA (PlayPic G). Note: Avoid turning away from the players when signaling an offensive foul.



**Blocking Foul in Restricted Area** 

- 3. Point with the other hand, palm down, to the player that fouled, only if clarification is needed.
- 4. When the ball goes through the basket, stop and signal to count (PlayPic H) or signal no score as soon as you know the ball has gone through the basket.
- **5.** When the foul occurs before the shot, it is permissible to say: "On the floor."



Count goal

- **6.** Continue to hold, pause (if necessary) and observe the action to see if any unnecessary or unsporting contact occurs. Stay alert; do not look away from the play in your haste to report to the scorer. Move several steps (if necessary) towards the fouling player and stop.
- 7. As needed, verbally state jersey color and player's number for clarification or to avoid confusion.
- **8.** After calling a foul, be sure to notify your partner(s) of who was fouled when the foul is a shooting foul or the foul results in free throws. The calling official will inform partner(s) either verbally by stating the number or visually



by briefly pointing to the shooter. The non-calling official(s) can also assist by recognizing the shooter for the calling official. The non-calling official(s) should not state the shooter's number to the calling official.

## D. Reporting the Foul

- 1. Signal a two- or three-point field goal or no score if the ball went through the basket during play and shall be cancelled.
- 2. Slowly state the color of the jersey and the player's number who fouled. Report the foul to the table with two hands,
  - indicating the number of the player who fouled. The official's right hand will indicate the first digit (tens) and left hand will show second digit (ones), so it appears in proper sequence, left to right, for the scorer (PlayPic I).

3. Indicate the nature of the foul. When



This reads "24" to the scorer.

- the foul is a blocking foul because of the restricted area, indicate a block then point to the floor in front of the official. When no free throws are awarded, indicate the throw-in spot and direction.
- **4.** When free throw(s) are to be attempted, indicate the number of throws awarded by using only one hand.
- **5.** Observe the activity around each team's bench and penalize when necessary.
- **6.** Complete all communication with the table prior to admitting a substitute or acknowledging a request for a timeout.
- 7. Verbally and visibly indicate to the partners the number of free throws (if applicable) before addressing a coach or other bench personnel.



## E. Non-Calling Officials

- **1.** Ignore the ball while foul is being reported. Keep your eyes on players and position yourself so all players are in view.
- **2.** Know the team fouls, status of game clock, personal fouls, arrow position and number of timeouts. Keep your eyes on the players during the dead-ball period. Stay alert for unsporting action.
- **3.** If the T is not the calling official, move slowly toward new position while observing players.
- **4.** If the C and/or L is not the calling official, move slowly to observe players until the reporting official turns to observe the players.
- 5. If one or more free throws are to be taken, ensure the proper free-throw shooter is on the line. The calling official, who is now the new T, must have verbal and visual communication with their partners as to the number of free throw(s) to be awarded. Do not be distracted by coaches and players before that communication is confirmed with your partners. The L will not administer any free throws before verbal and visual communication is confirmed from the T.
- 6. When the ball goes in the basket and the calling official has not counted the goal, it is the responsibility of a non-calling official to communicate that to the calling official. That verbal communication needs to be given before the official reports the foul to the table. The verbal statement is as follows: "The ball went in." It is now the responsibility of the calling official to count the goal or, if the foul occurred before the shot, disallow the goal. That should be done immediately. Note: Continue to observe all players.

# F. Technical Fouls, Intentional Fouls and Disqualifying Fouls

Administration of Penalty:

 The calling official will designate the spot where the subsequent throw-in following the administration of free throws will occur (point of interruption for an



administrative technical foul and the division line for a player/substitute, bench technical, intentional or disqualifying foul) and go tableside while reporting the foul to the scorer. The calling official may consult with her/his partners prior to reporting the technical foul.

- 2. For all technical and intentional fouls charged to a player, instruct the scorer that they do count toward a player's five fouls for disqualification and toward the team-foul total. Inform scorer that administrative technical fouls do not count toward the team-foul count.
- 3. Non-calling officials observe players until the calling official has completed her/his report. Stay alert for unsporting contact/action. The head coach or captain shall designate the shooter.
- **4.** The calling official always has the option to go opposite the table if an adversarial situation has or could occur. The C and T must be in position before the L bounces the ball to the free thrower.
- **5.** No players shall line up on the free-throw lane. Players must remain on the court behind the three-point arc and above the free-throw line extended.
- 6. After completing the free throws, play will resume at the point of interruption for an administrative technical foul or the division line for a player/substitute or bench technical, intentional or disqualifying foul. When the throw-in follows a player/substitute, bench technical, intentional or disqualifying foul, it shall be administered opposite the table.
- 7. Player, coach or bench personnel are ejected for two technical fouls, two intentional fouls or one technical foul and one intentional foul and must report to the locker room until the game is over.
  - **Note:** A coach is ejected for receiving two direct technical fouls or three indirect technical fouls or a combination of one direct and two indirect technical fouls.
- **8.** When fouls of equal penalties are assessed against opponents, no free throws are awarded and play resumes at the point of interruption.



#### 3.4.3 Timeouts

#### A. Full and 30-Second Timeouts

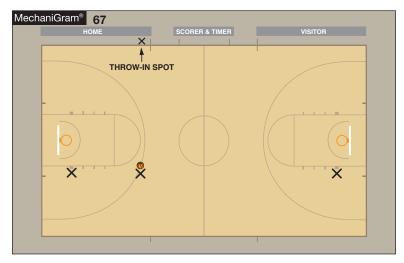
- 1. The official that recognized the timeout called by the head coach or player may take the timeout to the table or the information may be relayed to another official. The reporting official will ask the head coach for the type of timeout requested and notify the coach how and where play will be resumed. Partners will mirror the type of timeout requested. Report to the scorer the jersey color of the team and the number of the player or head coach making the request. Notify the timer to start the timeout clock when both teams are near the benches.
- 2. While the official is reporting the timeout to the table, the other two officials secure the ball and go to their timeout positions on the court. Officials should not change positions during a timeout. They should return to positions held before the timeout was called (i.e. T, L or C). Officials always have the option to change position if an adversarial situation has or could occur.
- 3. The official administering the throw-in will stand with the ball at the spot/location of the throw-in or free throw. If it is the reporting official the ball will be secured by one of the other officials who will stand at the throw-in spot/location until the reporting official has finished reporting then everyone will return to their appropriate positions as follows:
  - **a.** MechaniGram 66 and 67 shows the full/media-timeout positions.
  - **b.** MechaniGram 68 shows the 30-second and successive 30-second timeout positions.
  - c. The option-to-advance timeout positions are shown in MechaniGrams 68 (tableside) and 67 (opposite) for a 30-second timeout and in MechaniGrams 66 (tableside) and 68 (opposite) for a full timeout. One official must stay with the ball at the throw-in spot/location until the administering official returns. When there is activity on the floor, move out



of the way (if necessary) and go back to the inbound spot when the activity is over and/or the warning horns sounds. When officials choose to huddle during a timeout, the huddle must take place at the throw-in spot/location with at least one official facing the benches. When the official who



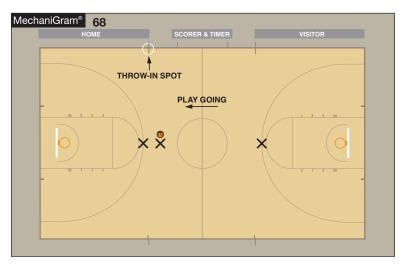
The two officials not responsible for the throw-in go to their closest block opposite the benches for full timeouts and media timeouts.



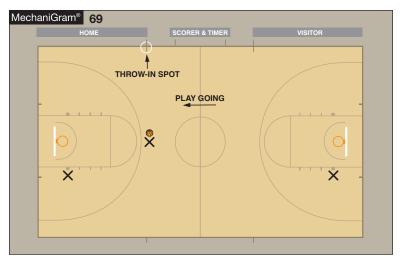
When the throw-in spot is near the bench area, stand on the floor directly across from the inbound spot.



will administer the throw-in must leave the throw-in spot, the ball must not be placed on the floor. If the game will resume with a free throw, the administering official (L) will be positioned on the appropriate free-throw line or under the basket.

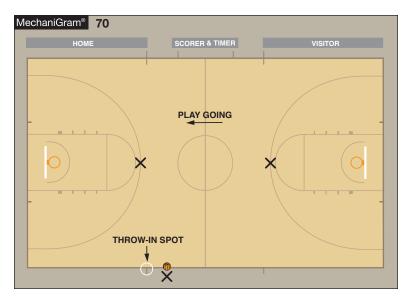


Displaying the positioning for a 30-second option-to-advance timeout (tableside) taken by the offense.



Displaying the positioning for a full option-to-advance timeout (tableside) taken by the offense (possible the timeout could become a media length).





Displaying the positioning for a 30-second option-to-advance timeout taken by the offense with play to resume opposite the table.

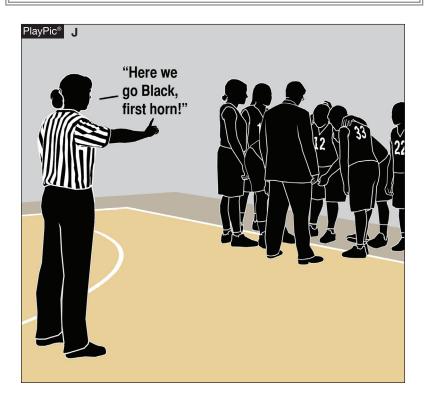


Displaying the positioning for a full option-to-advance timeout taken by the offense with play to resume opposite the table (possible the timeout could become a media length).



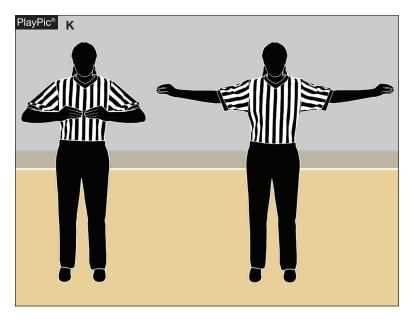
- 4. Non-adminstering officials are in position to recognize substitution(s) and furnish information desired by the timer or benches.
- 5. When the warning horn sounds, the non-adminstering officials will move from their spots toward the nearest team huddle maintaining a distance of 10-15 feet away, raise the index finger and verbalize "first horn" (PlayPic J). If possible, get the attention of the designated assistant or the head coach by making eye contact, and reinforce that the first horn has blown. From this position make your presence known and do something to encourage teams to break and to prepare for play. Clap your hands and verbalize what you want "Let's go, first horn." "Your ball white," etc... Be ready to resume play at the second horn.

When either team is not ready to play following the final horn sounding, follow the resumption-of-play warning and procedures in 3.2.4.





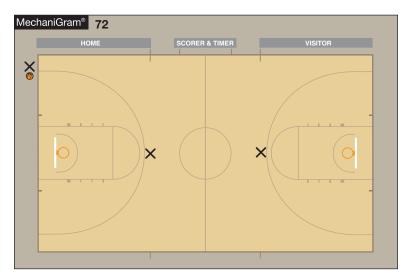
- Notify the head coach of the team that has called its final timeout. Count the number of players leaving the huddle and are preparing to participate upon resumption of play.
- 6. The administering official shall sound the whistle prior to inbounding after a charged timeout, after an injury or media timeout or an unusual delay. If play is to be resumed by a free throw, no whistle is necessary and follow prescribed freethrow mechanics.
- 7. The signal for a full timeout is to place the fingertips (including thumbs) of both hands together in front of the chest, away from the body and then spread the hands out to shoulder width to indicate a full timeout (PlayPic K).



- 8. The signal for a 30-second timeout is to place the tips of the fingers of each hand on the official's shoulders.
- **9.** The signal for successive 30-second timeouts is putting the finger tips of one hand on the shoulder and holding two fingers up on the other hand (PlayPic L, page 120). Head coaches may call consecutive 30-second timeouts in order to



- allow players to sit during the timeout, provided the head coach indicates the desire for two consecutive timeouts when the first timeout is called.
- **10.** Officials will follow the same protocol in reporting the 30-second timeout to the table as they do in a full timeout (see 3.4.3.A1), except the officials not responsible for administering the throw-in will be positioned at the top of each free-throw circle (MechaniGram 72).



The two officials not responsible for the throw-in go to the nearest top of the circle for 30-second and two successive 30-second timeouts.

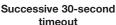
11. The timeout mechanic for a substitution is to report the type of timeout to the scorer, followed by a small traveling signal done with the index finger of each hand lifted above head and away from the body, as seen in PlayPic M.

#### B. Media Timeout

- **1.** The signal for a media-timeout is the stop-clock signal and point with the other hand toward the score's table (PlayPic N).
- 2. Immediately upon recognition of a media-timeout, the official nearest the table (or partner if she/he fails to immediately









Substitution timeout



Media timeout

recognize the timeout) shall give a long blast of the whistle and signal the media-timeout. That action indicates the media-timeout has begun. There is no need to wait until the players are near the bench to give the media-timeout signal.

3. When an official recognizes a team called timeout that is called in the media timeout window, the calling official or official closest to the scorer's table will first signal the media timeout and then report the type of timeout requested. This timeout will then be charged to the team that called the timeout.

## C. Option to Advance

The signal for option to advance the ball is to point to the 28-foot line tableside in the frontcourt while keeping the arm at least shoulder height (PlayPic O).

 When a timeout is called by the offensive team during the last 59.9 seconds of the fourth period and/or any extra period(s), the official that recognized the timeout will ask the head coach if they want



Option-to-advance

a full or 30-second timeout, if they want to advance the ball to the throw-in spot at the 28-foot line tableside or opposite the table in the frontcourt. If the head coach says, "Yes," the calling official will use the option to advance signal to notify the opposing coach, players, partners and the media that the



ball will be advanced. The nearest official will also verbally communicate to the opposing coach that the ball will be advanced. After the timeout has been reported to the scorer, notify the timer to start the timeout clock when both teams are near their benches.

2. When the timeout is called in the backcourt and the "option to advance" is exercised, the T who would have inbounded the ball in the backcourt, if the option was not exercised, will also inbound the ball in the frontcourt if the "option to advance" IS exercised. The other officials will assume their proper timeout positions.

#### D. Excessive Timeout Procedure

- If a team requests a timeout after they have used all of their allotted timeouts, grant the timeout and immediately call an administrative technical foul on the team.
- 2. After the timeout, the officials will administer two free throws to the team that did not call the excessive timeout and then put the ball back in play at the point of interruption to the team that did not call the excessive timeout.
- **3.** The team that did not call the excessive timeout is always awarded a throw-in.

#### E. Intermission Between Periods

The intermission between first and second, and third and fourth periods.

- **1.** The R is at the division line opposite the table holding the ball in the hand to indicate the direction of play.
- 2. The U1 and U2 will stand at the blocks.



## F. Crew Communication During Timeouts

Officials should communicate the following to one another:

- **1.** How play will be resumed. If by free throws communicate the shooter and number of free throws. If play is resumed by a throw-in — communicate whether it is a spot throw-in or running the endline.
- 2. When a team has one or no timeouts remaining.
- 3. The number of fouls in relation to the bonus situation for each team.
- **4.** Substitutions, if there are any.
- **5.** A brief discussion about competitive match-ups, rotations, call selection, primary/secondary areas or any other concerns.
- **6.** The new shot-clock number in which a 10-second violation could occur on throw-ins into the backcourt.



#### 3.4.4 Held Ball

- **A.** While the primary official is more likely to make the call, any official may recognize and sound the whistle for a held ball.
- **B.** Give the signal for a held ball immediately. Do not use the stop-clock signal.
- **C.** The closest official moves in and toward the action; use your voice or whistle to ensure players' stop their activity; this may help prevent dead-ball contact or rough play.
- **D.** The non-calling officials supervise other players and bench activity move in and toward the action if necessary.
- E. Only after ensuring that all play has stopped and players are separated, the official(s) will then check the possession arrow. When checking the arrow avoid turning away from players. The calling official then verbalizes the color and signals the proper direction.
- **F.** After completion of the throw-in, ensure the possession arrow is switched.



### 3.4.5 Substitutions

- **A.** On a dead ball after a foul or violation where a throw-in spot is utilized, the official nearest the table will blow the whistle and beckon the substitutes onto the court and hold the stop clock signal until all substitutes are on the court and players leaving the court are off. Then by dropping the stop the clock signal, the official is letting partners know to put the ball at the disposal of the inbounder.
- **B.** If the subsequent play will go from backcourt to frontcourt, the new L will recognize the substitutes, blow the whistle and then give responsibility to the C official to complete the substitution procedures.
- C. On a dead ball after a foul with one free throw to be administered, the T will recognize substitutes, blow the whistle and complete the substitution procedures.
- D. Prior to a multiple free-throw opportunity when a substitute(s) approaches the table, the T official will recognize the substitute(s), blow the whistle, bring them onto the floor, and complete the substitution procedure.
- **E.** Substitutions may be made if the final merited free throw is successful. The new L will recognize the substitutes, blow the whistle and then give responsibility to the C official to complete the substitution procedures described above.
- **F.** When the T is on the table side and is about to inbound the ball and a substitution occurs, the C will handle the substitution by blowing the whistle and beckoning the substitute(s) on to the floor.



- **G.** Before beckoning substitutes onto the court, officials should ensure the ball is not about to become live and the substitute has reported to the scorer and is ready to enter.
- **H.** If substitutes have reported and are at the table when a foul is called that results in DQ, the substitute for DQ player must enter the game prior to the subs at the table being beckoned onto the court.



# 3.4.6 Injury/Blood/Contacts

The following information is intended to assist in administering situations in which a player is injured, is bleeding, has blood on her uniform/person or a lost/irritated/displaced contact.

- **A. Injury:** The following procedure is used whether the official stops play for the injury or play has been stopped for another reason.
  - **1.** Officials are instructed to stop play immediately when it is necessary to protect an injured player. Otherwise, officials should stop play when the ball is being controlled by the injured player's team or when the opponents complete a play (ceasing an attempt or no longer advancing the ball to score). Officials must use their judgment to determine when a player is injured and if it is necessary to stop play immediately or wait to stop play.
  - 2. When a player is injured, the official must then determine if she is ready to play immediately. If so, she may remain in the game without being charged a timeout.
  - **3.** When she is not ready to play immediately, and bench personnel have been beckoned onto the court, allow as much time as needed to treat the player. (Note: DO NOT start the 20-second timer while the player is being attended to.)
  - **4.** Once the player leaves the court, the official will inform that player's head coach that he or she may exercise one of two options:
    - a. Request a timeout. If the head coach chooses this option, the injured player must be ready to play when the final horn sounds ending the timeout. If she is not, the coach must immediately choose option (b) below. See 3.4.6.A.5 (next page) for more timeout information.
    - **b.** Replace the player with a substitute. When the coach provides an immediate substitute, there is no need to start the timer. If there is any delay, the official shall



direct the timer to begin the 20-second interval. If a substitute is not provided at the end of the interval a direct technical foul shall be charged to the head coach. The injured player may not re-enter the game until the next legal opportunity to substitute after the clock has started.

- **5.** Timeouts. When a team-called timeout is granted for an injured player, the following are in effect:
  - **a.** The player shall be permitted to resume play only when her team was granted the timeout.
  - **b.** If the player is not ready to resume play at the end of the timeout and a substitute is required, the opponents are permitted to counter with a substitution.
  - c. If an opponent is also injured at the same time, to the extent that bench personnel are beckoned on to floor, both players are permitted to remain in the game if either team requests, and is granted, a timeout.
  - d. Media Timeout. When a player is injured in a mediatimeout window, the above procedures should be followed. If the player is not ready to play immediately, the head coach has the same two options (be charged with a timeout or substitute). If the coach wants to call a timeout, it shall be charged and will run concurrently with the media timeout. If it is the first called timeout of the second half, it shall be a media timeout. The media timeout alone DOES NOT "buy" any player back into the game. If they don't want to use a timeout, a substitute must report to the scorer before the media timeout begins.

## B. Blood or Lost/Irritated/Displaced Contact

- 1. When a player is bleeding, has blood on her person/uniform (see B.2) or has a lost/irritated/displaced contact lens (see B.3), the official will inform that player's head coach that he or she may exercise one of three options:
  - **a.** Keep the player in the game. If the situation can be



remedied in 20 seconds, the player may remain in the game. If the coach chooses this option, the official shall inform the timer to start the 20-second interval. A warning horn will sound five seconds into the 20-second interval. The affected player must be ready to play when the final horn sounds ending the 20-second interval. If she is not, the coach must immediately choose option 1.b or 1.c below.

- **b.** Request a timeout. If the head coach chooses this option, the affected player must be ready to play when the final horn sounds ending the timeout. If she is not, the coach must immediately choose option 1.c below.
- c. Replace the player with a substitute. The affected player may not re-enter the game until the next legal opportunity to substitute after the clock has started.
- 2. Blood Saturated Uniform. A player with blood on her uniform shall have the uniform evaluated by medical personnel. When medical personnel determine that the blood has not saturated the uniform, that player may immediately resume play if within the 20-second interval. When medical personnel determine that the blood has saturated the uniform, the affected part of the uniform must be changed before the player shall be permitted to return. If this can be done within the 20-second interval, the player may immediately return. If not, the coach must immediately choose option 1.b. or 1.c. above.
- **3.** Lost Contact. If a coach wants to keep a player in the game with a lost contact, they may only look for the contact for a maximum of 20 seconds. If they want to continue to look for longer than 20 seconds, the coach only has two options: a) call a timeout to keep that player in the game, or b) replace that player with a legal substitute. The contact may continue to be looked for during the timeout period and, just as with a bleeding player, if the lost-contact player is not ready to play at the conclusion of the timeout, an immediate substitution must be made.



- **4.** Timeouts. When a team-called timeout is granted for any of the above conditions, the following are in effect:
  - **a.** The player shall be permitted to resume play only when her team was granted the timeout.
  - **b.** If the player is not ready to resume play at the end of the timeout and a substitute is required, the opponents are permitted to counter with a substitution.
  - **c.** If opponents incur one of the above conditions at the same time, both players are permitted to remain in the game if either team requests and is granted a timeout.
  - d. Media Timeout. When a player is bleeding or has a blood/contact issue in a media-timeout window, the head coach has the same three options. If they want to keep the player in the game, the situation must be remedied in 20 seconds. If it is remedied in the 20-second interval, the media timeout may then begin. If the situation can't be remedied, they still have options 1.b and 1.c above (be charged with a timeout or substitute). If they want to call a timeout, it shall be charged and will run concurrently with the media timeout. If it is the first called timeout of the second half, it shall be a media timeout. The media timeout alone DOES NOT "buy" any player back into the game. If they don't want to use a timeout, a substitute must report to the scorer before the media timeout begins.



### 3.4.7 Double Whistles

Double whistles should only occur in areas where coverage intersects, such as in the lane, near the free-throw lane line and near the free-throw line extended. A triple whistle could occur in the lane. Follow the guidelines listed when handling double or triple whistles.

- **A. Pregame.** Thoroughly discuss this issue in the officials' pregame conference so that all crew members know that double whistles should not occur when a foul or violation clearly occurs in another official's primary. The primary official should always have the only whistle on an obvious foul or violation in her/his primary. When the primary official fails to put a whistle on an obvious foul or violation, then the secondary coverage official may call what is an obvious foul or violation. When a double whistle occurs in a transition area where officials are not sure when the ball is in her/his primary, officials are to discuss how the doublewhistle situations will be handled as stated in the following section.
- B. Recognition. Officials must first recognize that your partner(s) has blown the whistle. Expect double whistles, especially on plays in transition areas or where all coverage areas intersect. On a violation, the calling official(s) should give the "stop the clock" signal, but if at all possible, DO NOT give an immediate preliminary signal. On a foul, the calling official(s) are to show the foul signal first, but do not show a preliminary signal. Officials are to make eye contact and communicate who will take the call.
- **C. Releasing to primary.** When the double whistle unnecessarily occurs in one official's primary, is immediately recognized and officials are confident they have the same calls, the call is then released to and taken by the official with primary area responsibilities. Don't bounce the call back and forth to one another. If it is your primary, say "I've got it" and take it! Only one official should be giving the appropriate signal.



- **D. Areas of Intersection.** When the action may have occurred in an intersecting coverage area and primary is not obvious and officials mistakenly do not show a foul signal first and the result is that both a block and a charge or a foul and violation are signaled on the floor simultaneously, the officials shall get together and agree to give the call to the official who had the best look at the play in order to get the call correct. It is important to slow down, have eye contact with partners and not give a preliminary signal when more than one whistle may be involved.
- **E. Partner communication.** Communication with the other calling official(s) is essential. At times, it may be appropriate to verbalize the situation from where you are standing. That occurs when it is fairly obvious what has transpired. Other times, it is appropriate to come together and have a brief discussion between just the two (or three) of you away from players, to determine what happened first and who is taking the call.
- **F.** Official taking the call. Once a decision is made between the officials, the official taking the call should give the appropriate signal.



## 3.4.8 Inadvertent Whistle

- **A.** When an inadvertent whistle occurs, the officials must identify the status of the ball (player control, team control, location of the ball) at the time of whistle and administer the situation appropriately in accordance with the point of interruption rule.
- **B.** If the scorer's horn is sounded while the ball is live, or when it is about to become live, the official may ignore it or honor it. The horn has no effect; but the official's whistle shall cause the ball to become dead or to remain dead unless a try is in flight.



# 3.5 Communication

# 3.5.1 Signaling/Reporting

- A. Signals are verbal and non-verbal means of communication by officials to scorer's and timers, players and coaches, as well as spectators and the media. See Appendix 4.7 for approved NCAA signals. Signals are required by the rulebook. Each time the whistle is blown there is an accompanying signal. Be fundamentally sound with signals and use consistent language.
- **B.** Mechanics are methods or procedures used by officials while officiating the game that help put the official in the best possible position to provide proper court coverage and to provide effective communication to the table.
- C. Adherence to prescribed NCAA signals and mechanics enhances communication, demonstrates uniformity among all NCAA officials and presents an environment where the officials are in charge and the game is under control.
- D. Officials should be professional in the use of signals and use the foul signal which best corresponds to the illegal act committed. Additionally, use the proper signal at the spot to communicate the type of illegal contact called. See spot signals and table signals (4.7 Official Basketball Signals).



# 3.5.2 Warnings

## A. Warnings for Delay

- 1. The administering official shall blow the whistle and, near or on the spot of the infraction, verbalize that a warning is being issued to the specific team and player (if applicable) for a particular type of delay. For example, "Warning on red No. 12 for interfering with the ball after a goal."
- 2. Inform the official scorer of the warning to be placed in the scorebook. The information recorded should include the team, player (if applicable), type of delay warning, period and game time. That information may be relayed to the official closest to the table, who then communicates it with the scorer.
- 3. A member of the crew should then inform the head coach of the specific warning. It is preferred that the closest official inform the head coach, unless detailed information from the administering official is essential to convey.

## B. Resumption-of-Play Warning

When a team is not ready to play following the final horn to end the timeout or the intermission following the first and third periods, officials are instructed to issue a formal warning (recorded in the scorebook) to that team for the first offense. For any subsequent offense by the same team, the official shall make the ball ready for play by following the resumption-of-play procedure as outlined in 3.2.4.C.

# C. Stop Sign/Warning Signal

The stop sign has two uses: stopping substitutes from entering the game too quickly and letting a coach, bench personnel or player know they have been warned. For handling a coach who is clearly and completely out of the coaching box or dealing with a dispute, the official may use the stop sign signal to warn the coach or call





a technical foul. When the warning signal is displayed the official will say, "Coach, this is your warning." Using the warning signal will provide visual proof that the offender was warned. If the misconduct continues and a technical foul follows you have visual proof (possibly on video) that the offender was warned. When a warning has been issued, it should be communicated to the entire crew. Behavioral and location warnings do not get recorded in the scorebook (PlayPic P).



# 3.5.3 Help Calls

A. Help calls extend beyond out-of-bounds calls and can include helping a co-official on a ball that goes through the basket when a foul occurs (count it or cancel it), help on a shot from near the three-point arc (two or three), help on a ball going into the backcourt (was it tipped), help on restricted-area rulings (in or out), lower defensive box rulings (in or out when the player with the ball starts her move to the basket) and help on a last-second shot (good or no good).

## B. Needing Help

- 1. When a typical out-of-bounds situation occurs, the official responsible for that line sounds the whistle (there is no stop-clock signal prior to an out-of-bounds violation) and then simultaneously calls out the color of the team entitled to the ball and points in the direction of their goal.
- 2. The primary official sounds the whistle and gives the stopclock signal. When needing help, she/he will look in the direction of the nearest non-calling official and verbalize "help."
- 3. When the nearest non-calling official has definitive knowledge, she/he will sound the whistle, call out the color of the team entitled to the ball and give the direction signal. The primary official will then mirror this information.
- 4. When the nearest non-calling official does not have definitive knowledge, the third official should be consulted. If the third official does not have definitive knowledge, she/he should give the held-ball signal. This signal is then mirrored by the calling official.

# C. Providing Help

**1.** Out of Bounds/Backcourt. If the non-calling official has definitive information regarding an out-of-bounds or backcourt call that has been made by a partner, the noncalling official goes to the calling official and gives the



- additional information, the calling official makes the decision to change the call, then whistles and emphatically signals the change.
- 2. Made Basket. If the non-calling official sees the basket go in when a foul has been whistled, that official should move toward the calling official. Provide the following information, "the ball went in." The calling official will then decide to count or cancel the goal and signal appropriately. Do not say "the basket is good," in case a player or coach hears "basket is good" then the calling official decides to wave the basket off.
- 3. Two or Three. If you have definitive information that a three-point goal was signaled a two or vice-versa and there are media timeouts remaining in regulation, signal the scorer with the Monitor Review signal and review the goal at the next media timeout. When there is uncertainty about whether a goal was a two- or a three-point goal and there are not media timeouts remaining in regulation and in all of overtime, stop the game immediately with a whistle. Go to the official whose primary area of responsibility is where the shot originated. Provide the information to the official and determine if the call was accurate or needs to be changed.
- **4.** *Restricted-Area.* It is encouraged and recommended that the T and C provide help (if necessary) on such calls. If the non-calling officials can provide definitive information to the calling official (i.e., defender was legally positioned outside of the restricted area), the L will then determine if the call shall be switched. If the ruling is switched, the calling official should blow the whistle and emphatically signal the change.
  - a. When a dribble-drive play goes down the free-throw lane to the basket the lead needs to be no nearer than the close-down position to referee the legality of the secondary/help defender. The trail and center must position adjust to provide help when needed as to the location of the player with the ball when she started her move to the basket (LDB) as well as the legality of the secondary/help defender.



- b. When a dribble-drive play to the basket originates from the center's side, the lead has primary coverage of the secondary/help defender. The center has secondary coverage of the secondary/help defender. The trail must position adjust one to two steps onto the floor and stay connected to the secondary/help defender as many times the trail will have the only open look to judge the legality of the secondary/help defender. The trail will provide help when needed as to the location of the player with the ball when she started her move to the basket (LDB) as well as the legality of the secondary/ help defender.
- c. When a dribble-drive play originates on the strongside, the center and trail must position adjust to provide help when needed as to the location of the player with the ball when she started her move to the basket (LDB) as well as the legality of the secondary/help defender.
- **5.** Lower Defensive Box (LDB). The non-calling officials can provide help to the calling official regarding the starting location of the player with the ball as to whether she was inside or outside of the LDB when she started her move to the basket.
- **6.** *Last-Second Shot.* Although the C is primarily responsible for the last-second shot, it can be very difficult to handle alone. The T and L officials should always be prepared to provide assistance to the C official on the release.

When a non-calling official provides information, the calling official has the option to remain with the call that was originally made on the court.



# 3.5.4 Postgame Crew Discussion

- **A.** It is essential that the crew have an honest and productive postgame discussion.
- B. The crew's postgame evaluation should include a review of any applicable rules, crew consistency in calls and any unusual situations that may have occurred. The evaluation may include reviewing a game downloaded on an electronic device or a DVD.
- **C.** Some games may also include a postgame critique from an observer or coordinator.
- **D.** Complete any required verbal or written reports to game administrators, coordinators or league offices.



### 3.6 Game Management/Awareness

#### **3.6.1 Clocks**

- **A.** Be aware of the clocks at all times.
- B. Work to look at clocks on any whistle to ensure that the clocks are properly stopped.
- **C.** Similarly, when the ball is put back in play, all officials should ensure that the clocks are properly started.
- D. Clock malfunctions occur. Know the rules regarding those unusual situations and apply them appropriately.
- E. Remember an official's count (throw-in, etc.) or timer's digital stopwatch can be used to correct a timing mistake.



#### 3.6.2 Team Personnel/Followers

#### A. Disqualification and Ejection

When a player commits her fifth foul and is disqualified:

- **1.** The calling official will inform the coach it is the player's fifth foul and a substitute is necessary.
- **2.** The calling official will tell the player she has five fouls.
- **3.** The calling official should tell her/his partners that the player has five fouls.
- 4. When a player has been disqualified, the calling official will tell the clock operator to start a 15-second clock with the first horn sounding immediately upon the official indicating the interval to start and the second horn sounding when the interval is complete and a substitution hasn't been made. Even if there is a substitute at the table, the calling official will point to the timer and request the horn that coincides with the start of the 15-second time limit. If the legal substitute reports before the second horn, the second horn will not be sounded.
- **5.** A direct technical foul shall be assessed to the head coach if the player has not been replaced after 15 seconds.
- **6.** The calling official always has the option to go opposite the table if an adversarial situation has or could occur.

#### B. Ejection

When any team member is ejected from the game:

- The calling official will designate the spot of the subsequent throw-in and go tableside while reporting the technical or disqualifying foul.
- 2. The calling official will instruct the coach and/or player(s) to leave the playing court and go to the locker room until the game is over.



- 3. The calling official will instruct the timer to begin the oneminute interval. The coach and/or player(s) have one minute to leave the playing court and go to the locker room.
- 4. The proper notations must be clearly marked in the scorebook for technical, intentional fouls, disqualifying fouls and ejections.
- **5.** Follow the NCAA rules regarding fighting if the player(s) is involved in a fight.
- **6.** The calling official always has the option to go opposite the table if an adversarial situation has or could occur.
- 7. Communication to partners and coaches must be clear when a disqualifying or technical foul has been called.

#### C. Bench Decorum

- 1. Head coaches are expected to set an example for players and bench personnel in words and in actions. If the coach is unwilling to set a positive example or deal with the unacceptable behavior, the officials should penalize accordingly.
- **2.** The head coach should be the only person on the bench communicating with the officials and should remain in the coaching box at all times.
- 3. Officials need to glance at the bench areas to make sure players, coaches, or additional team personnel do not continue to stand after reacting to an outstanding play. The T or C official must work with coaches to communicate unacceptable behavior.

**Note:** See the Central Hub for more information on benchdecorum guidelines.



#### 3.6.3 Dead-Ball Officiating and Conflict Resolution

- **A.** Dead-ball officiating is about concentration and awareness when the ball is dead. The following are guidelines for officiating during dead ball situations:
  - 1. Keep all 10 players in view.
  - **2.** Heighten your awareness. Look for potential problems after a foul is called.
  - **3.** Know the position and demeanor of all players when they cross paths as they move toward their benches for a timeout or end of period.
  - **4.** At least one of the three officials should have an awareness of the remaining players when the focus is on a few other players.
  - **5.** The calling official must stay in position until she/he knows a situation is under control after a foul has been committed.

#### **B. On-Court Conflict Resolution**

Disagreements and conflicts are inevitable in an intense game such as ours. Officials should be prepared and arm themselves with the tools needed to resolve conflicts successfully. Recognizing and managing conflict is the responsibility of the entire crew. Having the ability to read the situation, adjust your approach and resolve conflict is important.

1. The official closest to an existing or potential altercation should quickly identify the player or coach that is likely to instigate conflict or retaliate (e.g., the player who was attacked or against whom an intentional or disqualifying foul was committed) and attempt to remove her/him from the altercation area.



- 2. The second closest official to an existing or potential altercation should approach the player or coach that initiated the last physical contact (generally the instigator) and attempt to remove her/him from the altercation area.
- **3.** The third official should survey the entire altercation, keeping all participants in sight, and should gather information on other individuals who came off the bench or who were otherwise involved in unsporting behavior as well as help in removing players or coaches from the altercation area. She/He should also gather key facts to assist the resolution of the altercation (punches thrown, persons responsible for escalating the altercation, players leaving the bench area, etc.)
- **4.** When a standby official is present, she/he is to be aware of both benches and record the names or numbers of individuals violating rules.
- 5. At their first opportunity, officials should manage the situation by directing players and coaches to their benches or stepping between players if necessary. Officials should also immediately administer technical fouls and/ or ejections for the most obvious participants in the physical altercation and any other parties involved in the altercation. Technical fouls are used as a tool to penalize unsporting behavior in an effort to establish discipline on the floor. Technical fouls are fouls. They enable a referee to manage a game in order to prevent it from getting out of control. NCAA basketball rules regarding fighting and unsporting behavior shall be followed.
- **6.** The officials should then conference to exchange information on the altercation and begin instant replay review when a monitor is available. When reviewing fight/altercation situations, take the review one piece at a time. Start with the "how" and "who started" parts of the incident. These players make up the inner ring of the situation. The outer ring, or next wave, is made up of the players on the court who move to either become escalators or peace makers. The



last piece would be to review the benches and who left the bench or substitution area. Don't forget to count the number of players on the court in this review piece. Don't try to see and judge the whole pie; take it in pieces and you will increase your likelihood of seeing all the action and making accurate decisions on this challenging review. The officials should recap what they saw and properly administer all penalties. The standby official and table personnel may be used to assist with this information. All fights must be reported and recorded as a fight so that subsequent penalties are administered following the game.

7. Keep in mind that the head coach and any number of assistant coaches are permitted to leave the bench area to assist when a fight has broken or may break out. No one else is permitted to leave the bench area without penalty. It is recommended that coaches not touch opponents. Officials are permitted to request the assistance of security and/or game management when necessary.

#### C. Spectator Conflict Resolution

- 1. All game participants (including players, coaches, athletic trainers and other team personnel) are prohibited from engaging in inappropriate behavior directed towards spectators. Such behavior includes, but is not limited to vulgar, obscene, and/or abusive language or gestures; hostile or confrontational actions directed towards spectators; throwing or projecting objects at fans, (e.g. ball, spit, gum); and/or physical contact with fans (other than incidental contact). Officials are reminded that they are authorized to issue technical fouls and/or ejections to game participants who engage in such misconduct.
- 2. Spectators are precluded from engaging in excessive verbal abuse or other inappropriate behavior directed towards game participants. Excessive verbal abuse can include obscene, profane, racial or otherwise objectionable language, or verbal harassment that interferes with play or with the coach's ability to communicate with her/his



players during game play or huddles. Other inappropriate behavior can include entering the playing court or throwing objects on the court or at game participants.

- 3. Before penalizing a team follower(s) for unsporting behavior, the officials shall have knowledge as to which team's follower(s) committed the unsporting act.
- **4.** When the misconduct by spectators is extreme or excessive, the official shall request game management to take corrective or appropriate action. Game management can reasonably be expected to control the spectators and has the responsibility of providing a site where the game can proceed in a sporting manner. If the conduct of spectators prohibits the orderly continuance of a game, the officials should have a representative of game management take whatever action is necessary. That may require the removal of a team follower(s). This can be done without charging the supporters' team with a technical foul. The advised procedure is for the official to notify game management as to which follower(s) must be removed from the site. The officials may stop the game until game management resolves the situation.

When official's have positive knowledge that team supporters have thrown debris, paper, coins, ice or other items on the floor and which supporter(s) threw the items, the official should instruct game management to have the supporter(s) removed from the site. As in the previous case, that can be done without charging the supporters' team with a technical foul. If the official does not have positive knowledge, the official should instruct game management to make a public address announcement stating that the next time debris is thrown on the floor, it will result in a technical foul charged to that supporters' team and will also result in the supporter(s) being removed from the facility. If after the announcement, the situation is not brought under control, the officials may also stop the game until game management resolves the situation. In most situations, after an announcement has been made, game management is very aware of the problem and will usually have positive



knowledge as to which supporter(s) threw the items on the floor. If the disruption is not brought under control and the contest cannot safely continue, rather than assess several technical fouls, officials are advised to suspend the game.

#### D. Sporting Behavior: Coaches

- 1. While it is desirous for officials to address coaches' behavior with good game-management philosophy by attempting to defuse situations, warn and then issue a technical foul, this may not always be possible. After the coach has been verbally and visually warned a technical foul must be assessed for unsporting behavior. A technical foul should be issued without progression steps for any egregious behaviors. And continue addressing all player and bench personnel behavior by enforcing Rules 10-12.3 and 10-12.4.
- 2. It is necessary to have heightened awareness on the bench area at the end of the game, during timeouts, and when opposing players cross paths on and off the court in and out of timeouts. By definition (Rule 4-4.2), the bench area extends from the sideline to the near free-throw lane line during a timeout; however, it does not extend beyond the 28-foot line. Players on the bench who come out to greet their teammates should not be going beyond the imaginary line that extends from the 28-foot line to the free-throw lane line.
- **3.** Remind coaches to manage and control their benches in the pregame meeting, or if necessary, during deadballs in tight game situations or celebrating toward the end of a close game.



### 3.7 Ending/Starting a Period/Half/ Game/Overtime

#### 3.7.1 End of Period

- **A.** When a shot is taken and the try is successful, the official will sound her/his whistle, followed by the proper signal counting the basket using only the goal-counts signal for a two-point goal or the successful three-point signal. Do not use the end-ofperiod signal after the goal-counts signal.
- **B.** When no shot is taken the official will blow her/his whistle followed by the end-of-period signal.
- **C.** When a shot is taken and the try is unsuccessful, the official will blow her/his whistle followed by the end-of-period signal.
- **D.** If a shot is taken near the end of the period and/or involves a possible violation of the 30-second clock and/or if a foul is called near the end of the period, the official shall:
  - **1.** Make a call on the floor from on-court knowledge.
  - **2.** Go to the monitor if permitted by rule. See Appendix 4.6 for courtside monitor guidelines.
  - **3.** Make a final decision and inform all necessary parties.
- **E.** At the conclusion of the second period, officials will retrieve the ball, meet in the center circle and wait for the teams to leave the court. The R will proceed to the scorer's table, leave the ball and assume responsibility for the following:
  - **1.** Change the possession arrow.
  - **2.** Make sure the book is correct.
  - 3. Arrange with game management personnel or security for officials to be notified when five minutes remain in the half and/or when a team is preparing to return to the floor.



- **4.** Have the timer start the halftime clock. Officials will remind the timer to notify the teams when three minutes remain in halftime.
- **F.** At the end of the first and third period, once both teams have reached their respective bench areas, the official nearest to the table will instruct the timer to start timing the end-of-period intermission using the digital stopwatch.



#### 3.7.2 Start of Second Half

- **A.** At least one official will return to the court whenever there are team members present and all three officials will return to the court with three minutes left on the halftime clock regardless of whether there are teams present. It is the timer's responsibility to notify teams at the three-minute mark prior to either half. The fact that officials are not notified by the timer, game management personnel or security escort is not a valid reason for being late. Assume the same responsibilities as pregame. With one minute remaining in the halftime, the new C will retrieve the ball from the scorer's' table and toss it to the R (new T) opposite table to administer the throw-in at the division line. The R will:
  - **1.** Make sure the ball is awarded to the proper team.
  - **2.** Indicate to the thrower-in that the throw-in is a designated spot.
  - **3.** Make sure there are five players from each team on the court.
  - **4.** Get eye contact from the C that the table is ready.
  - **5.** Get eye contact from the L.
  - 6. Blow the whistle.
  - 7. Administer the ball by bouncing it for the start of the second half.



#### 3.7.3 Last-Second Shot

- A. The last-second shot is very difficult for the C to handle alone. Officials should discuss in the pregame that the C is primarily responsible to determine if the ball is released before zeroes on the game clock. Officials need to communicate during any full or 30-second timeout taken during the final minute of any period or overtime period.
- **B.** All three officials must confirm with one finger (index finger) extended that one minute remains in the game. That will help partners confirm with one another that the clock will stop on all made baskets during the last 59.9 seconds remaining in the game.
- C. The R must meet with the partners to discuss the following:
  - **1.** The number of timeouts, plus the possibility of a coach or player requesting a timeout.
  - **2.** Team fouls, bonus, and whether or not a team has a foul to give.
  - 3. Game and shot clocks.
  - **4.** Throw-in (spot or run endline).
  - **5.** Possession arrow.
  - **6.** Rotations.
  - 7. Goaltending and basket interference.
  - 8. Who has the last-second shot.
  - **9.** Fouls and unusual play scenarios.
  - **10.** Clocks starting and stopping. Officials must chop in time after a made basket under one minute.
  - **11.** If free throw(s) are to be taken, know the number of the shooter and number of free throw(s).



- **12.** Play resuming by a throw-in or free throw(s) with threetenths of a second or less on the game clock, player can only tap the ball.
- 13. The T and L must provide assistance to determine if the shot was a two- or three-point attempt on a last-second shot. The T and L should always be prepared to provide assistance to the C on the release.
- **D.** The C official will communicate with partners by signaling with the hand-on-chest signal when the game clock or shot clock is near five seconds, confirming acceptance of the lastsecond shot in each period.
  - 1. If the game clock is under 30 seconds in any period or overtime when a reset situation occurs, the shot clock is turned off.
  - 2. The responsibility of counting or canceling the last-second shot is the primary responsibility of the C official.
  - 3. When the game clock or shot clock is near five seconds, the L will not rotate (Lock Down). That mechanic should be discussed thoroughly in the pregame.
  - **4.** The official may need to assume a position on the floor to be able to see the defender, shooter, clock and light. The official must put her/himself in the best position to have all the information needed to get the play correct.
  - **5.** The C official may seek assistance from her/his partners who can provide definite knowledge to the C official. If the T official has a three-point attempt signal on a last-second shot scenario, it is imperative that the T does not give the successful three-point signal.
  - **6.** When the ball is in flight on a last second shot attempt and the red light/LED lights are activated to end the period, the official's whistle will sound when the goal is successful or unsuccessful and then immediately follow with the proper signal counting the basket and/or ending the period. On a



successful basket, use only the goal-counts signal for a two-point goal or the successful three-point signal. Do not use the end-of-period signal after the goal-counts signal. On an unsuccessful goal, use the end-of-period signal. When no shot is taken, use the end-of-period signal.

- 7. The T and L must provide assistance to determine if it was a two- or three-point shot attempt. The T and L should always be prepared to provide assistance to the C on the release.
- 8. If a monitor is available, look/listen for 0:00, red light and then horn. If the release cannot be determined, the call made on the floor stands. If there is no monitor available, use the red light and then horn to determine if the shot was released before the end of the period.
- 9. If the end of the game try for field goal involves a possible violation of the 30-second shot clock, a foul before the end of the period or will determine the outcome of the game (win, lose, or send the game into overtime) the officials shall:
  - **a.** Have the C make the call on the floor. Count or do not count the goal. Make sure a signal is given and then go to the monitor if applicable.
  - **b.** Huddle together at center circle. T and L can give additional information, if applicable.
  - **c.** Have the U1 and U2 make sure their respective teams stay on the court until the final decision is made about the shot.
  - **d.** For monitor procedures, review Appendix 4.6.



#### 3.7.4 End-of-Game Procedures

- **A.** End of period and approval of score: In a game without a monitor, the period ends when the red light(s) are activated and when the light fails or is not visible, the period ends on the game-clock horn. In a game with instant replay, the period ends when the game clock shows zeros. When the game clock is not visible, then use the red light(s). When the lights are not visible, use the game-clock horn. At the end of the game the officials shall make eye contact with the scorer, who will give a thumbs-up signal to confirm that no problems are evident. Upon receiving such confirmation, the officials will meet the security escort and immediately exit the floor to their locker room(s).
- **B.** When a problem is evident, the following end-of-game procedures shall be followed:
  - **1.** If an official(s) has information that a game or shot clock error has/could have occurred in the last few seconds of the game, that official(s) shall communicate such information with the R in a concise manner.
  - **2.** The officiating crew shall go to the scorer's' table where they will be met by the security escort.
  - 3. The R shall use actual knowledge and other available information (timer, scorer(s), alternate official, statistician and review of replay monitor) to resolve the situation. The courtside-replay monitor may be used as noted in Appendix 4.6.

**C.** In the locker room after the game, the officials will:

1. Not permit coaches to enter their locker room(s) at any time. After the game the home sports information director, game administrator or designated pool reporter may request a clarification of a rules interpretation from the R. The R may make a statement regarding a clarification of a rule but will refrain from any discussion regarding judgment during the game per conference rules and guidelines.



- **2.** Have a postgame conference discussing controversial calls, unusual play situations, good calls/no-calls, calls they would like to have back, rotations, player/bench decorum and positive/negative experiences, etc.
- **3.** Complete required postgame reports or telephone conference coordinators as required by conference policies.



#### 3.7.5 Extra Period(s) [Overtime]

The R will instruct the official scorer, timer and coaches of the following overtime procedures:

- **A.** There will be a one minute intermission before the start of the overtime period.
- **B.** Each team is entitled to one additional 30-second timeout per overtime period. The first timeout called by either team may become an electronic media timeout if stipulated by the media agreement.
- **C.** The length of the overtime will be five minutes without teams changing baskets and team foul totals are not reset to zero.
- **D.** Officials will assume the same positions they did to start the game.
- **E.** The overtime will start with a jump ball administered at the center circle by the official who administered the jump ball to start the game.



# Part 4 Appendix

- 4.1 CCA Commissioners/Coordinators
- 4.2 Standby Procedures
- 4.3 Correctable-Error Procedures
- 4.4 Officials' Pregame Conference
- 4.5 Table Crew Pregame
- 4.6 Courtside Replay Equipment Guidelines
- 4.7 Signal Chart



### 4.1 CCA Commissioners/Coordinators

CONFERENCE	COMMISSIONER	COORDINATOR
American Athletic	Mike Aresco	Debbie Williamson
America East	Amy Huchthausen	Michael Schmidt
Atlantic Coast	John D. Swofford	Debbie Williamson
Atlantic Sun	Ted Gumbart	Lisa Mattingly
Atlantic 10	Bernadette McGlade	Debbie Williamson
Big East	Val Ackerman	Debbie Williamson
Big Sky	Tom Wistrcill	Marla Denham
Big South	Kyle Kallander	Debbie Williamson
Big Ten	Kevin Warren	Patty Broderick
Big 12	Bob Bowlsby	Patty Broderick
Big West	Dan Butterly	Andrea Osborne
Colonial Athletic	Joe D'Antonio	Debbie Williamson
Conference USA	Judy MacLeod	Patty Broderick
Eastern College Athletic	John Rollins	No D-I Basketball
Horizon	Jonathan LeCrone	Patty Broderick
Ivy League	Robin Harris	Debbie Williamson
Metro Atlantic Athletic	Richard J. Ensor	Debbie Williamson
Mid-American	Jon Steinbrecher	Patty Broderick
Mid-Eastern	Dennis Thomas	Taiqua Stewart
Missouri Valley	Doug Elgin	Patty Broderick
Mountain West	Craig Thompson	Marty Fletcher
Northeast	Noreen Morris Jon Levinson	
Ohio Valley	Beth DeBauche	Lisa Mattingly



### Collegiate Commissioners Association



CONFERENCE	COMMISSIONER	COORDINATOR
Pac-12	Larry G. Scott	Violet Palmer
Patriot League	Jennifer Heppel	Jon Levinson
Southeastern	Greg Sankey	Lisa Mattingly
Southern	Jim Schaus	Debbie Williamson
Southland	Tom Burnett	Lisa Mattingly
Southwestern Athletic	Dr. Charles McClelland	Lisa Mattingly
Summit League	Tom Douple	Patty Broderick
Sun Belt	Keith Gill	Lisa Mattingly
West Coast	Gloria Nevarez	Violet Palmer
Western Athletic	Jeff Hurd	Violet Palmer



## NCAA Division I Women's Basketball Regional Advisors and Coordinators of Officials Roster

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Atlantic Sun	Lisa Mattingly	859/333-4054	Lisamattingly23@gmail.com
Atlantic 10	Debbie Williamson	910/658-3731	drdebwill@gmail.com
Big East	Debbie Williamson	910/658-3731	drdebwill@gmail.com
Big Sky	Marla Denham	480/497-0404 or 602/400-7427 (c)	mcdenham@q.com
Big South	Debbie Williamson	910/658-3731	drdebwill@gmail.com
Big 10	Patty Broderick	317/409-4875	patty14broderick25@gmail.com
Big 12	Patty Broderick	317/409-4875	patty 14 broderick 25@gmail.com
Big West	Andrea Osborne	760/844-2033	ahouseofoz@gmail.com
Colonial Athletic	Debbie Williamson	910/658-3731	drdebwill@gmail.com
Conference USA	Patty Broderick	317/409-4875	patty 14 broderick 25@gmail.com
Eastern College Athletic	NO D-I Basketball		
Horizon	Patty Broderick	317/409-4875	patty14broderick25@gmail.com
Ivy League	Debbie Williamson	910/658-3731	drdebwill@gmail.com
Metro Atlantic Athletic	Debbie Williamson	910/658-3731	drdebwill@gmail.com
Mid-American	Patty Broderick	317/409-4875	patty14broderick25@gmail.com
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Southland	Lisa Mattingly	859/333-4054	Lisamattingly23@gmail.com
Southwestern Athletic	Lisa Mattingly	859/333-4054	Lisamattingly23@gmail.com
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Sun Belt	Lisa Mattingly	859/333-4054	Lisamattingly23@gmail.com
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### 4.2 Standby Procedures

#### Standby Official Responsibilities

The standby official shall be in full officiating uniform, including whistle and jacket and prepared to enter the contest to officiate, if needed.

- **1.** Supplies needed. NCAA Standby Forms (2), pencil/pen, NCAA Rulebook, stopwatch (supplied by tournament manager).
- **2.** Officials' pregame meeting. Attend the officials' pregame meeting.
- 3. Position at scorer's table. Sit between the scoreboard clock operator and the timeout coordinator and advise game officials of any mistake or malfunction concerning the game clock and/or 30-second clock as soon as possible and be responsible for the stopwatch that will be supplied by the tournament manager.
- 4. Complete forms. During the course of the game:
  - **a.** Standby Official Form Document information noted.
  - b. Postgame Video Tape Breakdown Review Form Note the half, time on the clock and brief description of plays the crew may want to review in the locker room after the game.
  - c. Complete and submit Technical Foul Form.
- **5.** Assist game officials. If asked by the game officials, be prepared to advise them of or assist them with:
  - **a.** The number of the player who committed a foul or was fouled;



- **b.** Substitutions who entered or left the game;
- c. Monitor review be prepared to facilitate getting audio and video feeds from the television truck for monitor review; keep headset on to hear what the talent is saying and watch the TV monitor to know what they are showing to the broadcast audience.
- d. Pertinent information concerning any matter of officiating and/or rules interpretations (e.g., three-point shot, lastsecond shot, ball not passing through the basket, scoring mistakes, participants in a fighting situation, bench personnel who enter the court during a fighting situation, etc.).
- **6.** Television timeouts. Notify the timeout coordinator when the game officials have signaled that the timeout has begun. That notification shall be the standby official's only involvement in the coordination of television timeouts.
- 7. Follow any other directions by the referee of the officiating crew.
- 8. Start time of following game. Instruct the clock operator to stay at the scorer's table after the first game of the session until the basketball committee member has determined the start time of the second game and the clock has been started.



### 4.3

#### 4.3 Correctable-Error Procedures

#### A. WHERE to put the ball in play after a correction:

When an error is corrected, play shall be resumed from the point of interruption to correct the error, UNLESS the correction involves awarding merited free throw(s) and there has been NO change of team possession since the error was made. In that case, play shall resume as after any normal free throw. (2-12.5)

### B. <u>WHO</u> can request a correction and HOW to administer the request:

The following persons may recognize an error and take procedural steps to correct the error **provided it is still correctable:** 

- 1. Official (on the floor): When the correctable error is recognized by the official, the official should stop play and correct the error. It is preferred that play is stopped once the ball becomes dead. The officials shall correct the error and resume play at the point of interruption unless play is to be resumed as after any normal free throw. (Rule 2-12.5; 2-12.6)
- 2. Official (at the table): When the correctable error is recognized by a table official, the scorer or timer should immediately signal the floor officials once the ball becomes dead. The officials shall correct the error and resume play at the point of interruption unless play is to be resumed as after any normal free throw. (Rule 2-12.5; 2-12.6)
- 3. <u>Head Coach</u>: The head coach may appeal for an error to be corrected by the official (2-12.6). The coach should approach the table and request the table officials to notify the floor officials at the next dead ball that he or she wants an error to be corrected. Once the ball is dead, the horn shall be sounded and the floor officials shall be informed of the coach's appeal and honor that appeal. When the error is correctable, it shall be corrected and play shall resume immediately at the point



of interruption. However, when the error is not or is no longer correctable, a timeout shall be charged to the coach's team. If any portion of the timeout remains after the review of the appeal for the correctable error has been conducted, the team is entitled to use it. After the use of the timeout, play shall resume immediately. If the review requires a full timeout or more, play shall resume immediately.

A head coach is permitted to make an appeal to the floor official when that official is accessible to the bench area. In such a case, the previously stated recommended procedure shall be followed.

\*Note: A coach requesting a review of the monitor to determine whether a basket is a two- or a three-point field goal is a correctable error appeal under 2-12.1.e. When there is no error or the error is no longer correctable, a timeout shall be charged to the coach's team.



### 4.4 Officials' Pregame Conference

#### Review the following:

- A. Rule Changes, Points of Emphasis and Video Bulletins
- **B.** Teaching Points: Mechanics Changes, Signal Changes and Points of Emphasis
- C. NCAA Officiating Philosophies
- D. Restricted Area and Lower Defensive Box
- E. Throw-In Situations
- **F.** Signals (including new ones)
- **G.** Monitor Situations and Procedures
- H. Game Management and Clock Management Situations
- I. Positioning: Basic Rotation, Floor Coverage and Movement
- J. Communication Tools and Situations
- K. Double Whistles, Challenging Calls and Atypical Situations



### 4.5 Table-Crew Conference

#### A. Official Scorer

- 1. The scorer needs to make good eye contact with the calling official on every foul.
- 2. Review the signals that they will give the calling official on the fifth team foul (visually display two fingers and verbally state the team is in the bonus); stress that it is important to keep giving the signal for all common fouls after five. Remind the PA announcer not to announce the number of team fouls after the fifth foul. In a game with replay equipment, review the Monitor Review signal for the scorer.
- 3. On a disqualified player, the scorer needs to inform the officials as soon as possible by displaying five fingers with an open hand and verbally state that this is the fifth foul on the number of the disqualified player.
- 4. On a technical or intentional foul, one of the officials will come to the table to ensure the foul is properly recorded.
- **5.** If a player is ejected for fighting, the scorer will note it on the scorebook and one of the officials will initial it.
- **6.** The official scorer should keep the substitutes seated and not allow them to enter until beckoned by the official.
- 7. The official scorer is responsible for not allowing subs to re-enter the game without time running off the clock.
- 8. At the end of the game, the officials will look for the thumbs up approval from the scorer that everything in the book is correct. The official scorer should stand up and make eye contact with the officials. At that time, if there is a problem, the official scorer should notify the officials.
- 9. If officials must review a last-second field-goal attempt on the replay monitor, the official scorer should be informed of any decisions.



#### **B.** Official Timer

- 1. Find out if there will be media timeouts. Determine when they will be taken. Remind the timer not to sound the horn when signaling a media timeout unless the officials fail to recognize the mediatimeout window. Also, the timer must not sound the horn for a disqualified player until the reporting official notifies the timer to start the DQ clock.
- 2. Review the signals for all timeouts.
- 3. The official timer is responsible to let teams know when there are three minutes remaining on the clock prior to the beginning of the game or second half.
- **4.** The timer should sound two horns on every timeout, one 15 seconds prior to the end of all timeouts and one at the expiration of all timeouts.
- **5.** The official calling the timeout will start the timeout and the 15-second period for replacing a disqualified player by pointing to the timer.
- 6. For a bleeding player, injured player or a lost/displaced contact lens, the timer should give the officials two horns, one at five seconds and one at 20 seconds if a substitute has not yet reported.
- 7. For a disqualified player, the timer should give the officials one horn when the official starts the 15-second period and one horn at 15 seconds if a substitute has not yet reported.
- **8.** The timer should stop the clock in the last 59.9 seconds of the game after each made basket. The officials will, if possible, remind the timer as the 1:00 mark nears.
- **9.** If there is an error made, the timer should notify the officials at once so that it may be corrected.
- **10.** Discuss procedures for the use of precision timing when precision timing devices are being used.
- 11. Ask the timer to confirm that the game clock is operating properly which includes tenths showing under a minute, horn is operating and the red lights are working. The timer needs to perform the tests before coming to the pregame meeting with the



officials. If this procedure has not been conducted instruct the timer to do so after the pregame meeting.

#### C. Official Shot-Clock Operator

- 1. The shot-clock operator should be cautious in resetting the shot clock. If not sure, she/he should not reset the clock. It is easier to reset the clock, than try to put time back on the clock.
- 2. Every time the shot-clock operator resets the clock, she/he should know how much time was left on the clock prior to resetting it. If there is an error made, it should be corrected as soon as possible.
- 3. When the defense commits a personal foul or an intenionally kicked/fisted ball violation in the offensive team's frontcourt:
- When the shot clock is at 20 or above no reset
- When the shot clock is at 19 or below reset to 20
- When there are free throws reset to 30
- 4. When the offensive team secures a rebound in their frontcourt of an unsuccessful try which contacts the ring or flange the shot clock will be reset to 20 seconds.
- 5. On a held-ball situation, do not reset the clock until possession is determined.
- **6.** On a double personal foul, do not reset the clock until the official signals for a reset. When there is team or player control or the offensive team has possession of the ball out of bounds, there will not be a reset and the ball will return to the offense.
- 7. The shot-clock operator should start the clock on a legal touch, except on a jump ball, free throw or rebound.
- 8. When the game clock shows less time than the shot clock, the shotclock operator should turn off the shot clock.
- **9.** Ask the shot-clock operator to confirm that the shot clocks are operating properly which includes the horn sounding at zero and the red lights connected to the game clock do NOT engage at zeroes on the shot clock. The shot-clock operator needs to perform the tests before coming to the pregame meeting with the officials. If this procedure has not been conducted instruct the shot-clock operator to do so after the pregame meeting.



### 4.6

#### 4.6 Courtside Replay Equipment Protocol

#### A. Timeliness of Instant Replay

When officials go to the monitor to review plays, they must be cognizant of the amount of time spent reviewing the play. The purpose of reviewing plays is always to get the play right. Officials should always remember that "indisputable evidence" is needed to overturn a call. As it relates to the time at the monitor, the chart below should be prevalent in an official's mind.

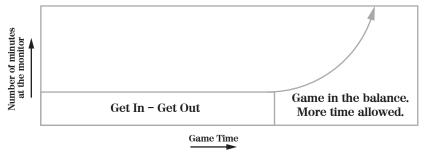
Officials must be aware of the desire of the stakeholders of the game to have fewer stoppages and more timely reviews.

"Indisputable evidence" is used to describe something that is so obviously true that there is no room for question or debate.

The results of the monitor review are:

**Confirmed** – The original call was correct. **Stands** – Not enough evidence to overturn. **Reversed** – The original call was incorrect.

#### Time at the Monitor



#### B. Pregame:

**1. Availability.** When the referee arrives at the game site, ascertain if a courtside replay equipment is available. There may be a courtside monitor available for the sole purpose



- of providing game replay to the officiating crew. If this is the case, the officials may be responsible for operating the equipment (rewinding, forwarding, etc.).
- **2. Location.** When the officials get to the floor, identify the location of the replay equipment and if a headset is available. Put on the headset and become familiar with how it works. Verify that a digital stopwatch be available at the table: run it once or twice to become familiar with how it works.

#### 3. Communication.

- a. Confer with the person responsible for providing any requested video replay. This conference should take place just after the referee has checked the official scorebook. Recommended items to discuss with the producer/replay technician can be found below.
- **b.** When the officials meet the head coaches before the game-opening jump ball, the referee should inform both coaches that replay equipment is available and if a review of the monitor is necessary at any time, especially at the end of the game, both coaches shall be responsible for keeping their respective teams in the team-bench area until the situation has been resolved.

#### C. Referee-Producer Pregame Discussion Items:

- **1. Introductions.** Get the producer's and/or replay technician's first name and make sure she/he knows yours.
- 2. Camera angles. Ask how many camera angles you will have to review. Also, stress the importance of angles that have the game clock (above the backboard) in view.
- **3. Game audio.** Ask the producer or replay technician if you will have game audio on the replay. You may need this if the clock is not visible and/or you need to hear when the whistle blew. Ask if the volume can be increased.



4. Timing. Let the producer or replay technician know that you may need to go back 10 to 15 seconds (or to the last dead ball) before the play actually being reviewed to verify that the game clock is correct. This is especially important to determine if the play occurred in regulation or after zeroes on the game clock. Make sure you know if you are looking at the live feed during this process. The final decision must be based on the information provided by the timer's digital stopwatch.

#### D. Using the Replay Equipment:

- 1. Communicate your decision on the play to the scorer before you go to the monitor for your review. Determine what is being reviewed. The referee should first expeditiously discuss the situation being reviewed with both partners to determine what has transpired, verify the call made on the court (it is imperative that the crew agree to a preliminary on-court ruling), efficiently discuss any applicable rules and determine exactly what will be reviewed on the monitor. Anytime the crew huddles, be mindful of player location and activity. After the crew conference, the umpire who is not at the monitor may briefly tell the talent the topic of the review for clarification and quickly return to observing the benches. After the review, inform broadcast talent of the decision with accurate and concise verbiage.
- 2. Inform head coaches and have players and coaches move to their respective bench area. Each umpire should inform a head coach of the reason for the review and ensure that players and all bench personnel move to their respective bench areas.
- **3. Timeout or intermission considerations.** If it is halftime or the end of the game, security personnel should be available if needed.
- **4. Obtain information.** View the monitor after acquiring as much information as possible.



- **a.** The referee should go to the scorer's table to gather and use all information possible to help resolve the situation. Use game-time references (official game time, play by play, etc.) to determine time of possession. Anyone at the scorer's table (scorer, timer, shot-clock operator, timeout coordinator, play-by-play, etc.) may be consulted to gather appropriate information. If a standby is present, seek out information from that individual first, and then consult the other sources. Information obtained from the other sources may, in fact, negate the necessity to view the monitor.
- **b.** When going to the monitor for a possible missed intentional or contact disqualifying foul, obtain as much information as possible from the requesting party, such as: approximate time in which the foul may have occurred, who may have committed the foul, who was the foul committed against, on what end of the court did it occur, etc. These details will help the production crew/replay technician find the play in question.

#### 5. Review the play.

- **a.** The monitor shall be turned to face the playing court to prevent fans and other unauthorized personnel from having access to the image displayed. No one else – table personnel, coaches or players – should be near the monitor when the play is being reviewed.
- **b.** The referee then puts on the headset, when available, to review the play and ask the production crew/replay technician or have the referee use the equipment available, to show the play in question from all possible camera angles. If the referee's headset doesn't work – ask to use the timeout coordinator's headset.
- c. When a critical timing error/malfunction is involved, you may utilize the information on the replay, but you are required by rule to use a digital stopwatch to verify the results. The final decision must be based on the information provided by the timer's digital stopwatch.



- **d.** Be aware that headset or television microphones may pick up your conversation speak with a purpose and don't say anything you don't want repeated.
- **e.** Take your time with the review process don't let anyone rush you into a decision.
- f. The crew is looking for indisputable video evidence that the call on the floor was incorrect. If the replay isn't clear, the camera angles are inconclusive or there is any type of uncertainty as to what is being viewed – the ruling made on the court will stand.
- 6. Umpire responsibilities. While the referee is reviewing the play, one umpire should also view the monitor with the referee. The third official should stand halfway between the center circle and the sideline facing the table and ensure that coaches and players are in the bench area (28') and continue to observe during review. If the opinion of the third official is desired, that official should replace the umpire that was reviewing the play. On critical plays all three officials should have viewed the monitor at some point and have an opinion.
- 7. Make a decision. After consulting ALL necessary resources, the referee shall make the appropriate decision. The decision should also include the correct point from which to resume play and any other rules affected (e.g., if a timeout shall be assessed for a correctable error).
- 8. Confer with partners. Once a decision is reached, the referee should reconvene with both partners and share the decision. This is the last opportunity for the crew to discuss any and all issues.
- 9. Communicating the decision. The referee and one umpire will bring both head coaches together and inform them of the decision for any intentional fouls, disqualifying fouls and two-minute review of RA/LDB plays. The referee will inform the table crew and then inform the public-address announcer of the decision for an announcement. One official will accurately and concisely inform the broadcast talent



of the decision before play resumes. If the decision is to count/cancel a goal at/near the expiration of time in any period, determine a two- or three-point goal, out-of-bounds violation in the last two minutes of the game, timing issues or to determine whether the ball left the shooter's hands before the sounding of the shot-clock horn on successful tries only, coaches need not be brought together and informed of the decision. A visual signal at the table communicates the decision. The officials always have the option to bring both head coaches together to communicate or clarify a decision.

Note: If an adversarial situation could occur, the officials have the option to communicate the decision to head coaches separately. Together, the referee and one umpire will briefly visit with each head coach. The other umpire will notify the TV talent.

**10.** Exiting at halftime/end of game. If it is halftime or the end of the game, the officials shall leave the floor with security personnel after the public-address announcer has been informed. If overtime is to be played after the decision, officials shall remain and perform appropriate overtime duties.



### 4.7 Official Basketball Signals

#### **Starting and Stopping Clock**



Start Clock



Stop Clock



Stop Clock for Jump/Held Ball



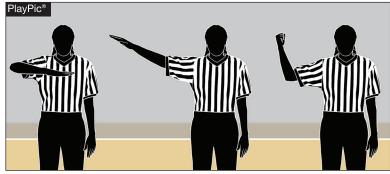
Stop Clock for Foul



Stop Clock for Foul: **Going Other Direction** 



**Rebounding Foul** "Staying Here" (for clarification)



Count and Start Clock



#### **Timeouts**



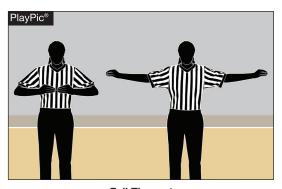
**30-second Timeout** 



30-second Timeout for Substitution



Successive **30-second Timeouts** 



**Full Timeout** 



**Media Timeout: Point Toward Table** 



First Horn



#### **Violations**



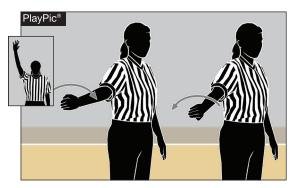




Illegal-Dribble Violation



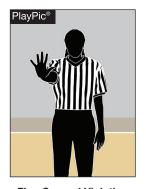
Excessive Swinging of Elbows Violation



Over and Back or Palming/Carrying Violation



Free Throw, Designated Spot or Other Violation



**Five-Second Violation** 



**Ten-Second Violation** 



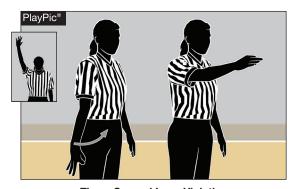
## **Violations**





**Shot-Clock Violation** 

**Kicking Violation** 



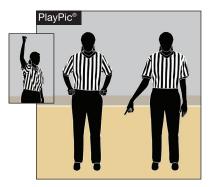
**Three-Second Lane Violation** 



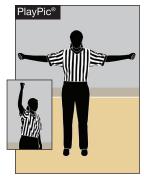
## Fouls (Signals at the Spot of Foul and When Reporting)



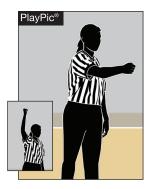
**Blocking Foul** 



Blocking Foul in Restricted Area



**Double Foul** 



**Punch: Offensive Foul** 



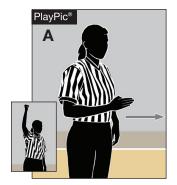
Intentional Foul

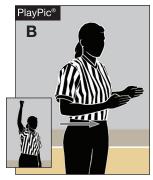


**Arm Bar** 



## Fouls (Signals at the Spot of Foul and When Reporting)

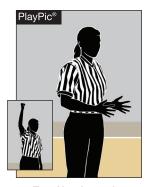




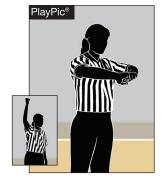
Multiple Touches on BHD



**Handchecking Foul** 



Two Hands on the Ball Handler/Dribbler



Chucking the Cutter/ Displacing Post Player with Forearms



**Technical Foul** 



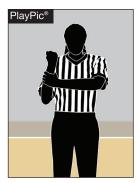
Trip



# Fouls (Signals When Reporting)







**Holding Foul** 



Hit to the Head







Knee



**Pushing Foul** 



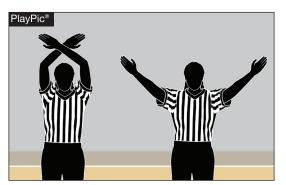
## **Scoring/Shooting**



**Delayed-Dead Ball:** Withheld Whistle



Three-Point Field-Goal Attempt and Successful



No Score/End of Period



**Bonus Free Throws/ Two Free Throws** 



Three Free Throws



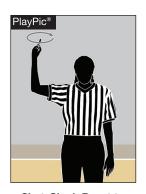
One Free Throw/ One Minute at **End of Game** 



**Goal Counts or** is Awarded



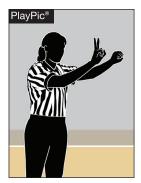
#### Information



Shot-Clock Reset to 30/20 Seconds



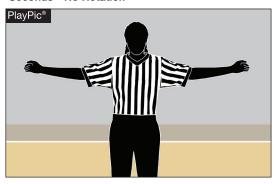
Last-Second Shot/ Lock Down Near Five Seconds - No Rotation



Set Shot Clock to 20 Seconds



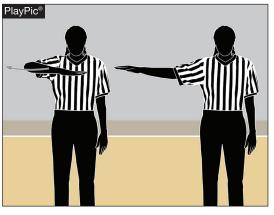
**Beckon Substitute** 



**Not Closely Guarded** 



10-Second Visible Free-Throw Count



10-Second Visible Backcourt Count



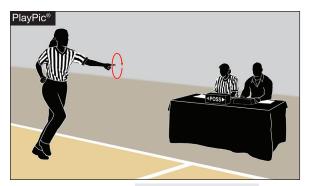
#### Information



Throw-In or **Designated Spot** 



**Running the Endline** 



Monitor Review (Live Ball and Dead Ball)



**Option to Advance** 



**Directional Signal** 



# 4.8 NCAA Women's Basketball Warm-up Jacket

#### Manufacturers Design Requirements:

Approved NCAA Women's Warm-up Jacket

Design specifications of the new approved NCAA Women's Basketball warm-up jacket are as follows:

The black jacket will have white panels on the upper chest area with a 1 1/2" wide "NCAA BLUE" stripe below the white panels. No emblems are permitted on the jacket. No variation of color scheme or style is permitted.

The new jacket will be made to the following specifications:

- Jacket will be available in both Women's and Men's styles
- Black jacket with set on sleeve
- White panels in the upper chest area of the jacket
- NCAA BLUE stripe below the white panel
- 90% Polyester/10% Spandex fabric
- Full Length Zipper
- Front Slash Pockets
- 2" wide self-fabric standup collar
- Self-fabric cuffs



Specific design details for each size will be provided if requested by manufacturers.



# Notes

# Notes